



Fleetwood Town Council

Onward to a Better Future

THE MINUTES OF THE FLEETWOOD TOWN COUNCIL FESTIVE LIGHTS COMMITTEE

HELD ON 26th June 2017

AT THE NORTH EUSTON HOTEL 7.00pm.

DRAFT

Present: Chairperson Christine Smith, Secretary Julie Dalton, Dawn Spooner CDO, Emma Anderton, Marge Anderton, Robert Brown, Anne Brown, Paul Tilling, Rachael George.

Item 380. Apologies for absence

Accepted from Mike Barrowclough, Cheryl Raynor, Mary Stirzaker, Jennie Bywater, Dawn McCord.
Lorraine Beavers has resigned from the Fleetwood Festive Lights Committee

Item 381. To approve the minutes of the meeting on the 17th May 2017.

The following amendments were advised so were not approved and signed:

- Update on Wyre Council Grant. The date was not guaranteed but hopefully aimed for submission and monies paid out in August 2017.
- The Reindeer Run and Santa's Grotto in the Mount Pavilion. £5 to include include antlers, medal and a hot chocolate drink. Due to reasons of Health and Safety it was decided that a hot chocolate drink would not be included in the £5 registration fee.

Item 382. Update/discussion on Fundraiser Christmas Ball venue.

The Committee confirmed the venue as the Parkside Suite Fleetwood Town Football Club on Friday 24th November. Cost £18.50 plus VAT = £22.50. The VAT will be claimed back financial year 2017/2018. Based on 100 tickets sold at £25 each initial profit would be £280 and VAT recovered will be £370 which will be reclaimed and put into the Festive Lights budget.

Confirmation is required regarding the start time for the event, that a DJ will be available and at what cost. Also to request that the menu includes mince pies, tea and coffee in the cost of the ticket and will they decorate the room in a festive manner.

Feedback Forms will be issued on the night. **Action Point – Christine Smith**

FTFC will publicise the event to the business clubs and the Committee will have a poster produced. The Poster titled as "Bah Humbug" Christmas Party with date and venue. Tickets to be produced with date, time and venue, catered by Twelve Restaurant and advertised on social media in the press and at the Grand Quiz Night. Tickets will need to be printed with numbers and made available to purchase. A cut-off date needs to be agreed for Committee to sell tickets and any surplus pass to the FTFC to sell. An email address obtained from purchasers as contacts for a potential Summer Ball at the North Euston in 2018. **Action Point – Dawn Spooner**

FTFC have offered a football shirt and possibly a football as a raffle prizes. The Committee require a letter to approach shops and businesses to donate prizes. Offer a Christmas Hamper as main prize. Wicker basket to be purchased and filled with donated Christmas fayre.



Item 383. To consider organising a Silent Auction at the Christmas Fundraiser.

The Committee confirmed that only charities were eligible and so the idea was abandoned.

Item 384. To make a decision on how to use Pleasure Beach wrist band prize donation.

The Family Pass is valid until November and is worth up to £70. The Committee agreed that it could be used as a prize at the Grand Quiz Night

Item 385. To agree the purchase of gold spray paint for Tram Sunday Golden Balls Bandit.

Paul Tilling advised that he has some gold paint and would liaise with Mary Stirzaker. If not enough, then it was agreed that Mary should purchase the paint and present receipt to the Committee to reimburse. **Action Point – Paul Tilling and Mary Stirzaker**

Item 386. To discuss updates

Public Liability Insurance

Last years' quote with Zurich for Switch On night was £131.40. This years' quote needs to be confirmed by FTC clerk and approved by the Committee.

Road Closure and Policing.

The Blackpool Council Management has been the preferred option. Quotes required. **Action Point – Dawn Spooner**

Tram Sunday

The plunger needs a repair **Action Point – Paul Tilling**

A new sign advertising 3 plungers for a £1. **Action Point Mary Stirzaker**

Sign for wine and water game **Action Point – Paul Tilling**

Wrapping **Action Point – Paul Tilling**

8am start at the Pocket Park close at 3pm for Committee members to enjoy the Tram Sunday Parade.

Bottles of wine to be brought into FTC office for wine and water game. PA system, Gazebo, Banner, 2 tressle tables and sheets. 3 buckets and 1 for collection. 5 chairs. String for buckets. Sweetie Explosions and lollies.

Festive Lights T shirts and Santa Hats)

Committee members required to set up at the Pocket Park **Action Point – Paul Tilling, Mike Barrowclough and if available, Terry Rogers,**

3 boxes of bubbles (24 in each) to give out to children. Donated by a man from Fleetwood Market. A sign to go on the Sweet table confirming details of the donor **Action Point Robert Brown**

The poster advertising the Christmas Fundraiser Party to be available at the Tram Sunday event **Action Point – Dawn Spooner**

Marine Hall PA system

The fee to use the Marine Hall PA system on Switch On Night has been waived.

DJ Participation for weekend 18th and 19th November.

Adam Discoman will be asked to provide a quote for his fees to cover the event of the Switch On and the Reindeer Run. **Action Point – Paul Tilling**

Update on Reindeer Run

Registrations on the day from 12pm at the Mount Hotel If not already registered with Trinity Hospice. Final details and confirmation awaited from Trinity Hospice.



Associated British Ports (ABP) potential donor to the Fleetwood Festive Lights.

Carl at ABP has confirmed that there will be a donation of £250 to Fleetwood Festive Lights. It was suggested that this amount could be used to purchase a star prize for the Fundraiser Dinner.

Grand Quiz Night

The date has been confirmed as Thursday 14th September 8pm Ballroom North Euston Hotel. Poster required by CEO for new details and design. Teams mark other teams' sheets. 15 point handicap be applied to last years' winning team. Reduce Rounds to 5. **Action Point – Julie Dalton**
Snacks of crisps and nuts placed in bowls on the tables.

Update required Fleetwood Churches regarding surplus lights

The Committee are not sure of the number of surplus lights held the FTC office. A stock take will be taken next year and the Committee will consider then how they should be utilised.

Wyre Warblers and Fylde Ukelele Network

The Committee agreed that the Wyre Warblers/FUN and Shakespeare Road School will be approached to perform 4 songs each at the Switch On Event at the Marine Gardens. **Action Point – Emma Anderton**
Wyre Warblers to perform first, then the Choir and finally the raffle ticket winner will switch on the Christmas Tree Lights.

Item 387 AOB

Agenda Items for the next meeting:

Update on Tram Sunday

Cheque required to re-imburse Christine Smith for 30 Sweetie Explosions and 2 boxes of lollies total cost £170.

Christmas Hamper/ Wicker Basket purchase

Update on raffle prize donations for Quiz

Update on raffle prizes for Fundraiser Meal

Ideas for the £250 donation Star Prize at the Fundraiser Meal

Update on Road Closure Quote and Public Liability Insurance

Update on quote from the DJ for Switch On Night and Reindeer Run

Asda Bucket Collection Volunteers

Item 388. The next Fleetwood Festive Lights Meeting will be the Monday 24th July 2017 in the Rossall Room North Euston Hotel at 7pm

Signed.....Dated.....