



# Fleetwood Town Council

Onward to a Better Future

THE MINUTES OF THE COMBINED ANNUAL MEETING AND STANDARD MEETING OF FLEETWOOD TOWN COUNCIL HELD ON 31st MAY 2016 AT THE NORTH EUSTON HOTEL, FLEETWOOD 7p.m.

Present: Cllrs. T. Rogers (Chairman), E. Anderton, M. Barrowclough, N. Fearon, B. Glasgow, B. Stephenson, E. Stephenson, M. Stirzaker, N. Stuchfield and T. Taylor.

Also present: 20 members of the public were present.

The meeting was opened by the Chairman, Cllr. Rogers, who welcomed everyone to the meeting.

## 2002 ELECTION OF CHAIRMAN

The Chair invited nominations for the position of Chairman for the next municipal year. Cllr Rogers was proposed and seconded unopposed. It was resolved that Cllr. Rogers be the Chairman of Fleetwood Town Council for 2016 - 2017.

## 2003 ACCEPTANCE OF OFFICE

The Declaration of Acceptance of Office of Chair to Fleetwood Town Council was read by Cllr. Rogers, which was then signed, dated and witnessed by the Clerk. Cllr. Rogers assumed the position of Chair.

## 2004 ELECTION OF VICE-CHAIR

The Chair invited nominations for the position of Vice-Chair for the next municipal year. Cllr Barrowclough was proposed and seconded unopposed. Cllr. Barrowclough accepted the role of Vice-Chairman and assumed his position of Vice-Chairman.

## 2005 APOLOGIES FOR ABSENCE

Cllr. Hewitt, Cllr McLaughlin apologies accepted.

## 2006 REPRESENTATIVES TO OUTSIDE BODIES

It was resolved that for the following bodies representatives would be as follows:

- a) Fleetwood Chamber of Trade and Commerce – 1 representative (open)
- b) Wyre Area Committee – 3 representatives (open)
- c) Executive PACT **Rota** – All 13 Councillors
- d) Planning Ambassador - 1 representative (Cllr Stirzaker)
- e) Rotary Fireworks – (CDO, Cllr Stirzaker)

## 2007 REPRESENTATIVES TO COUNCIL COMMITTEES

It was resolved that for the following council committees, representatives would be as follows:-

- a) Office Committee (Rogers, Barrowclough, Glasgow, Stirzaker)
- b) Review Panel (to consider any complaints raised or requests for internal review - (Anderton and Stirzaker)
- c) Grievance Panel (Rogers, Anderton, McLaughlan, Stuchfield)
- d) Grievance Appeal Panel (Barrowclough, Glasgow, B.Stephenson. Stephenson)

### Councillors

T. Rogers (Chairman)  
R. Hewitt  
M. Stirzaker

E. Anderton  
C. McLaughlan  
N Stuchfield

M. Barrowclough  
S.C. Roberts  
T. Taylor

N. Fearon  
B. Stephenson

B. Glasgow  
E. Stephenson



- e) Festive Lights Committee (Rogers, Anderton, Barrowclough, Stirzaker)

## 2008 REPRESENTATIVES TO COUNCIL WORKING PARTIES

It was resolved that for the following council working parties, representatives would be as follows:-

- a) Employment working party (Stephenson, Stuchfield)
- b) Media working party (Stirzaker, Anderton, Rogers, B. Stephenson plus the Clerk)
- c) Town Plan (Anderton, Barrowclough, Fearon, Stirzaker).
- d) Health Working Party ( Taylor, Fearon)
- e) Precept Working Party (Stirzaker, Stuchfield, Barrowclough, E. Stephenson, B. Stephenson, Rogers).
- f) Fleetwood in Bloom (Rogers, Stuchfield, Barrowclough, Stirzaker)
- g) Team Fleetwood (Rogers, Anderton, Barrowclough)
- h) Allotments Inspections- **Rota**- All 13 Councillors
- i) Fleetwood Museum (Rogers, Barrowclough, Anderton, Stirzaker)

## 2009 MINUTES OF THE MEETING ON 26th APRIL 2016

It was resolved to accept the minutes of 26th April as being a true and accurate record of the meeting. The minutes were then signed by the Chair.

## 2010 DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST

None.

## 2011 DECLARATIONS OF OTHER INTERESTS

Cllr. E. Stephenson, B. Stephenson and Cllr Taylor planning.

## 2012 CHAIRMAN'S REPORT

Cllr. Rogers said it has been a busy year and we are still looking at the possibility of taking over the running of Fleetwood Museum. He confirmed there is a limited sum of money available for community groups for projects this year. He thanked all volunteers for their help in moving Fleetwood forward.

## 2013 CLERK'S REPORT

- 1) STANDARD ITEMS include Minutes of the Last 3 Meetings / Agenda / Meeting Notices, Recording & Delivery of Planning Applications, Collation of all material for, and production of the information Pack, Receipt and acting on post and emails received - average 15-20 per day, Phone calls in/out / Delivery of Meeting Packs

- 2) INFORMATION-

Liased with businesses and obtained quotes for the Newsletter, pursued quotes for the small trees for Festive Lights.

11/5 attended the Open day at The Willow Project on behalf of FTC

Ordered the business cards for the CDO

Completed the work for the Newsletter as tasked 31/3 and obtained 3 quotes for the production of the newsletter 2016

Did further work on the potential takeover for Fleetwood Museum



Continued with the collation of information and the variances report and finalised paperwork for the External Audit which has now been posted within the correct timescales. The cutoff date was the 6th June.

Obtained quotes for the Festive Lights goods and services

Actioned the minutes, agenda and prepared the documents for the Festive Lights Meeting on the 18th May and the 2nd June

Obtained quote requirements for Fleetwood In Bloom for railing planters.

## 2014 CDO REPORT

May 2016.

### Fleetwood in Bloom

1/Following the agreement at April's meeting, I have now placed an order with Wyre Borough Council for the main order of plants for this year's 'In Bloom'. I can now confirm that the delivery will take place in three tranches – the first being 9th June.

2/Cllr. Stuchfield and myself arranged and attended two meetings with the working party to discuss a way forward with plans for this year. To include the siting of the two new three tier planters at Ash Street.

3/ I met with Robert Brown from Fleetwood Transport Festival to discuss siting plans for planters this year and agree locations that didn't affect their siting plans.

4/Norah and I have spoken to local businesses and we are pleased to say that 22 sponsored planters will be on show throughout the town this year.

Thanks to:-

Hair of the Dog; BES Utilities; Little Treasures; The North Euston Hotel and Lofhouses.

5/ The Fleetwood In Bloom Group plan to create a floral display at the steps leading down to the Marine Gardens, they asked me to source three quotes for railing planters to create a feature on the railings behind the block paving trowler. This is on tonight's agenda for agreement. Thanks to Carol for the quotes for plants.

6/John Warnock and I met with Regenda asking them for sponsorship with this year's entry. We are hopeful that they will help build recycled planters to go around all the town centre trees. A decision should be forthcoming next week.

### Festive Lights

1/Following the AGM on 10th March that I was unable to attend I was tasked with the following actions:

- To obtain 3 quotes for purchasing a pa system – hiring costs too high. The quotes are to be discussed on this evening's agenda.
- Send a letter to Town Centre Trees asking them to send a quote for this year's shop from trees. A quote has been received in response.
- Contact Leftcoast to ask them to deliver a Christmas Lantern workshop prior to the parade so children can walk with their lanterns. Nothing to report as yet.

### Team Fleetwood

On 19th May – I organised our first Team Fleetwood meeting to discuss the Skate Park in Fleetwood. Thanks to Brian Crawford for giving up his free time to deliver an informative presentation. I hope that as a result a productive working group can be formed to push forward with the desire to further develop the bowl into a skate plaza.

### Partnership working

1/ I have been working in partnership with Kate Baird at the Memorial Park and we have successfully delivered our garden school to the first of our primary schools. The offer to each of our primary schools is four sessions: Sow, Re-plant, Maintain and Harvest. Children are growing sweetcorn this year. Flakefleet and Chaucer have signed up this year but we are hopeful that all schools will be involved soon.



2/ I attended the Employment Strategy meeting on 17th May at Milton Street Youth Zone. I will be talking with Blackpool and Fylde College about including a visit to Fleetwood Museum as part of a new 12 week course they are offering to encourage young people to find work in the fishing industry.

3/ I attended the Fleetwood & Cleveleys Lions group on Wednesday 25th May to formally thank them for the sponsorship of the 2 new three tier planters. Their kind contribution will enable us to keep them planted year on year, and members of the group will actively water and dead head the plants.

## 2015 COUNCILLORS' REPORTS

Cllr. Fearon advised she had been in contact with Arriva Northern regarding the train campaign for Fleetwood. She noted she had also conducted an allotment inspection recently and is looking forward to seeing the planned changes for the allotments.

Cllr Stirzaker confirmed she had reported pot holes on Poulton Road to LCC and dog fouling on Shakespeare Road to Wyre Council. She advised she had attended the Track Walk led by PWRS and was very impressed with the progress being made and was looking forward to the public meeting on the 14<sup>th</sup> June.

She attended the Team Fleetwood Meeting recently. In respect of the Festive Lights she had contacted Blackpool Illuminations with a view to the plans to illuminate the Mount for the Festive Lights 2016.

Cllr. Stuchfield advised she had attended several Fleetwood Back On Track meetings and had been asked to become a trustee of PWRS and confirmed she had accepted this request which has been officially declared. She had also attended the Track walk which was very informative. She also telephoned Wyre regarding late and no bin collections which had been reported.

Cllr. Anderton advised she had attended Festive Lights Meetings and Team Fleetwood Meetings and had been involved with the work of the FTC Media Working Party. She also noted she is in conversation with the Model Yacht Club with a view to getting the toilets at the Boating Lake re-opened.

She requested that the Allotment Survey is collated and discussed at the next meeting of the Council.

Cllr. Anderton reminded everyone that Fleetwood Carnival would take place on the 18<sup>th</sup> June and hoped everyone would support this event.

Cllr. Barrowclough attended the Festive Lights and other meetings recently. He also took part in the Track Walk which was very enlightening and noted the quality of the track was excellent. He also requested for volunteers to help keep the foliage down at the Jameson Road track and advised anyone interested to contact the Clerk.

He attended the Team Fleetwood Working Party. He met with Carl Green; Head of Engineering at Wyre Council, along with two members of Preesall Town Council to establish what can be done to save the Knott End Ferry service once LCC withdraw funding. Further investigations will be made with Wyre Council and other key stakeholders to establish feasibility and justification of saving the service. He noted that since the bus services have been cut the Ferry was becoming a bigger issue.

He advised he had signed the petition regarding the request to return The Manx Ferry to Fleetwood and advised the public to contact the Clerk for the link to the petition if they wished to sign it also. Finally he advised he had visited Happy Mount Park in Morecambe recently and the Splashpad there is free.

Cllr. E. Stephenson had done a weekly walk around her ward.

Cllr. Glasgow nothing to report

Cllr. Taylor advised he had dealt with complaints received in respect of issues with pavements and potholes. He had also dealt with reports of cars driving on the pavements on Broadway which could cause injury or worse to the children using the footpaths.



Cllr. B. Stephenson advised he had dealt with the usual fly tipping, speeding, potholes and parking on yellow lines issues in his ward and was pursuing options of what could be done to alleviate these issues. He noted that despite the cuts to policing that the Police in Fleetwood do a good job and suggested inviting Clive Grunshaw the Police Commissioner to a future meeting of the Council.

#### 2016 ADJOURNMENT TO ALLOW PUBLIC PARTICIPATION (1)

- a) Sgt. Whittaker could not attend due to work/resource commitments
- b) Margaret Daniels chair of the Civic Society advised that the Fleetwood Civic Society, Fielden Trust and other organisations are trying to raise funds to erect a full size bronze statue of Sir Peter Hesketh Fleetwood the towns founder. Mrs Lofthouse OBE has promised £25,000 and they are looking for other funding potential. This statue will commemorate the 150<sup>th</sup> anniversary of the death of the founder.
- c) John Woodman Trustee, for The Fleetwood Heritage Leisure Trust addressed the meeting;

The Fleetwood Heritage Trust has been established for 4 years. The trust highlights the history and success of the tram service from Blackpool to Fleetwood. He advised the FHLT has through private sponsorship acquired a collection of traditional trams and it is the Trusts intention to have the trams available as part of a themed heritage visitor attraction within the town. The trams and artefacts are currently stored at Wyre Dock through an agreement with ABP. There is also a possibility that land may be acquired on Wyre Dock to display the trams which will be fully accessible to the public.

- d) Eddie Fisher representative of the Poulton and Wyre Railway Society addressed the meeting.

He advised that the PWRS set out to develop the Poulton to Fleetwood railway 10 years ago and in the Last 12 months has made great progress. They are pursuing a licence to work on the whole line having worked on parts of the track very successfully which was highlighted in the recent Track Walk which was attended by several Councillors. He confirmed rolling stock has been purchased and legal issue are being addressed also and was optimistic that there would be a railway service quite soon. The Cala Gran and Fleetwood line beyond that will take some time to complete as the track is very tired.

The main issued from PLF to Fleetwood are the connections are under threat as it is expected the points will be removed. He advised that they will compile a business case which will allow an easier re-connection and a possibility.

He confirmed the problems at Fleetwood are at Jameson Road and the Bridge to Builders Supply and will pursue a meeting with LCC in the hope of moving this forward.

- e) MOP noted her Council Tax bill had increased as a result of Fleetwood Town Council increasing the precept to take over running Fleetwood Museum
- f) Cllr. Rogers confirmed this was correct and advised he hoped that other funding opportunities would arise to reduce the tax burden in future. He also advised if the takeover did not go ahead he would reduce the precept accordingly next year.

The meeting was then reconvened.

#### 2017 SPLASH PAD UPDATE

Cllr. Stuchfield confirmed the Splashpad is no longer free she advised she was meeting with Wyre Overview & Scrutiny Committee but did not foresee a change of heart on this matter. The charges will be £2 per child for a 2 hour session. The pad will close for half an hour and all attending will be required to vacate the Splashpad and pay again if a further 2 hour session is required. The opening times are not yet known.



Fleetwood Community Trust and other community groups are dismayed at this charge and always thought this would be a free amenity.

She advised she would be looking for alternative provisions which would be free of charge.

She noted she had contacted Mark Billington at Wyre Council but as yet he had not responded. A feasibility study would be undertaken and presented to FTC. She also advised that Fleetwood Community Trust were upset and felt they had been misled on the issue of charging for the Splashpad.

Cllr. Taylor asked if further representations could be made.

Cllr. B. Stephenson advised that despite firm protestations regarding the charging at the Splashpad Wyre Council would not be moved. He advised that he has documentation to confirm the protest made by Fleetwood Wyre Councillors and they would keep up the pressure on this matter.

#### 2018 REGENDA SUPPORT UNDER S137

It was resolved to approve the £5,000 donation under Section 137 of the Local Government Act 1974 To Regenda.

#### 2019 DELEGATED AUTHORITY FOR THE CLERK

It was resolved to approve delegated authority for the Clerk to approve not in excess of a further £75 for prior approved paint purchases to cover for spillage, underestimate amounts etc.

#### 2020 PURCHASE EVENTS BANNERS FROM COLOURBANNERS

It was approved to continue the contract with Colourbanners and purchase 4 events banners at the cost of £130.80.

#### 2021 FESTIVE LIGHTS COMMITTEE

- a) It was resolved to approve the continuation of the Festive Lights Committee to continue as a Committee of Fleetwood Town Council.
- b) It was resolved to review and approve the Festive Lights Committee Terms of Reference
- c) It was resolved to approve the recommendations of The Festive Lights Committee to approve the purchase of 5 large Christmas Trees and electricity connectivity at a cost of £6268 for 2016 (Barton grange/GB Lec) and for Fleetwood Town Council to purchase 5 trees as per the specified locations of West View roundabout, Ash Street, Broadway Post Office, Larkholme Shops and the Marine Gardens from 2016 onwards and to obtain quotations periodically for the best value for money.
- d) It was resolved to approve the VAT return of £ 1650.28 for Festive Lights purchases 2015/16 to be returned to the Festive Lights Budget 2016/17

#### 2022 FLEETWOOD IN BLOOM

- a) It was resolved to approve the return of the VAT of £421.84 for purchases for FIB 2015/16 back to the FIB budget for 2016/17.
- b) It was resolved to approve the purchase of 24 planters from Ashlea Cottage Nurseries at a cost of £360.
- c) It was resolved to purchase 10 large 60cm flower bridge planters and 4 small 30cm flower bridge planters from Homebase at a cost of £111.58
- d) It was resolved to continue with the contract for The Plant Place and purchase plants as specified not exceeding £340.





2023 FLEETWOOD AND CLEVELEYS LIONS DONATION

It was resolved to ratify the purchase of the 3 x sponsor plates at a cost of £126 in respect of the specifications of the FIB donation of £326 from Fleetwood & Cleveleys Lions.

2024 FTC SUMMER NEWSLETTER 2016

It was resolved to approve Link Mag as the contractor to print/distribute the FTC Summer Newsletter 2016 at a cost of £836 inclusive of VAT.

2025 PILLAR BOXES

It was resolved to defer this agenda item until the next meeting as Cllr. Barrowclough had only received 1 response regarding his request.

2026 SLCC MEMBERSHIP FOR THE CLERK

It was resolved to approve the payment of the Clerks membership to the SLCC for 2016 at a cost of £149.

2027 DONATION TO TOWN CENTRE RENOVATIONS

It was resolved to approve the donation of £1,000 towards the signage for The Olde Bacca Shoppe.

2028 GRANT AID REQUEST SCARECROW FESTIVAL

It was resolved to approve the Grant Aid application of £2,000 for the Fleetwood Scarecrow Festival 2016

2029 GRANT AID REQUEST FLEETWOOD ROTARY FIREWORKS 2016

It was resolved to approve the Grant Aid application of £3,000 for Fleetwood Rotary for the Firework Extravaganza 2016.

2030 PLANNING APPLICATIONS

a) It was resolved to approve the objection letter to be sent to Wyre Planning in respect of the planning application for the Fleetwood Pier Site 16/00407/OUTMAJ.

Abstentions; Cllrs B. Stephenson, E. Stephenson, Taylor

b) App No :16/00370/FUL- Pharos - Conversion of existing office building to form one dwelling including front and rear dormers and alterations to existing openings 52 Adelaide Street Fleetwood Lancashire FY7 6EE.

App No : 16/00399/ADV - Pharos - Alterations to existing signage Asda 190 - 244 Dock Street Fleetwood Lancashire FY7 6NU

App No :16/00391/FUL – Mount - Single storey rear extension following demolition of existing outbuilding (retrospective) : 39 Oxford Road Fleetwood Lancashire FY7 7EF

App No : 13/00501/DIS1 – Rossall - Discharge of conditions 02 and 03 (landscaping) on application 13/00501/LMAJ Rossall Sea Defence From Rossall Hospital To Fleetwood Golf Club Fleetwood.

App No :16/00412/FUL – Mount - Erection of four industrial units Unit 3 Denham Way Fleetwood Lancashire FY7 6PR

App No : 16/00420/FUL - Mount - Change of use from dentist (Use Class D1) to a dwelling house (Use Class C3) 137 Poulton Road Fleetwood Lancashire FY7 7AP



App No :16/00419/FUL – Mount - Single-storey side extension and replacement boundary wall  
4 Rydal Avenue Fleetwood Lancashire FY7 7JX

App No :16/00417/FUL – Rossall - Erection of two storey and single storey side and front extensions and  
creation of two front balconies (resubmission of 15/00938/FUL) 83 Princes Way Fleetwood Lancashire  
FY7 8DX

App No : 16/00423/FUL – Warren - Single storey rear extension 31 Lowther Road Fleetwood Lancashire  
FY7 7AS

App No :16/00419/FUL – Mount - Single-storey side extension and replacement boundary wall and hard  
surfacing of front garden with widened front access 4 Rydal Avenue Fleetwood Lancashire FY7 7JX

App No : 16/00427/FUL- Mount - Change of use from use class A1 (retail) to use class A3 (restaurant and  
cafe) to use class A3. Location: Unit 8B Freeport Shopping Village Anchorage Road Fleetwood Lancashire  
FY7 6AE.

#### 2031 ADJOURNMENT TO ALLOW PUBLIC PARTICIPATION (2)

e) MOP advised that the objections raised by Cllr. Anderton regarding the planning application for the Pier Site were excellent and wished to add to her comments by saying that the height of the new plans were nearly identical to the previously rejected plans and the environmental considerations were also rejected previously by the Environment Agency. He also noted that the building extended into zone 3.

f) MOP asked if the Planning committee actually read the objections from residents.

g) Cllr. Anderton advised that the summaries of the comments made by the public were usually read.

h) MOP advised that they had phone the police recently regarding vandalism at the old Legion building but the police as yet had not attended.

i) Cllr Rogers advised he would update Sgt Whitaker on this issue.

j) MOP advised that the Fleetwood Community Trust need to speak to Karl Green about the small yacht pool regarding the possible usage as a paddling pool.

k) Cllr. Anderton advised the small pool was sub-let to the Model Yacht Club

The meeting was then reconvened.

#### 2032 ITEMS FOR INFORMATION

Pillar Boxes

Back On Track

Allotment Survey

Apologies given by Cllr. Anderton for the next meeting on the 28<sup>th</sup> June 2016 .

#### 2033 ACCOUNTS FOR PAYMENT

It was resolved to approve all Accounts for Payment as included in the information pack as follows:

a) Clerk purchases on behalf of the Council (May 2016) £154.38





Postage £1.54, Cleaning products £3.87, Black Printer Ink £22.98  
3 plates for FIB as specified by Fleetwood & Cleveleys Lions  
£126.(Fwd & CI Lions donation cheque £326 received/banked 10/5)

b) Clerk salary for May 2016 (approved – gross)	£1136.56
c) Community Development Officer salary for May 2016 (approved – gross)	£1065.97
d) HM Revenue & Customs for May (Employer/employee, conts)	£275.60
e) Lighthouse Stationery Meeting Packs	£ 78.26
f) Geoffs Windows (office window cleaner)	£15.00
g) ICO Data Protection Registration	£35.00
h) Panther Press	£24.00
i) Wybone Ltd (2 x 3 tier planters for FIB 2016 approved & paid 26/4)	£1759.48
j) The Rabbit Patch Ltd (advertising approved &paid 26/4)	£ 624.00
k) PWRS Grant Aid (approved & paid 26/4)	£ 460.00

2034 DATE OF THE NEXT MEETING

The next Council meeting will be held on Tuesday 28<sup>th</sup> June at the North Euston Hotel at 7pm.

There being no further business the Chairman thanked everyone for their attendance.

The meeting closed at 9.10 p.m.

Signed .....

Dated .....