



Fleetwood Town Council

Onward to a Better Future

THE MINUTES OF THE MEETING OF FLEETWOOD TOWN COUNCIL HELD ON
26th JANUARY 2016
AT THE NORTH EUSTON HOTEL, (BALLROOM) FLEETWOOD 7p.m.

Present: Cllrs.T.Rogers (Chairman), M. Barrowclough, M. Stirzaker, N. Stuchfield,
R. Hewitt. N. Fearon (more than a 3rd of members were present and the meeting was quorate)

Also present: 20 members of the public were present.

The meeting was opened by the Chairman who welcomed everyone to the meeting.

1880 APOLOGIES FOR ABSENCE

Cllrs Glasgow, McLaughlan, Anderton, B Stephenson, E. Stephenson, Taylor all accepted.
Cllr. Roberts did not attend.

1881 MINUTES OF THE MEETINGS ON 3rd 11th & 24TH NOVEMBER 2015

It was resolved to accept the minutes of the 3rd, 11th and 24th November 2015 as being a true and accurate record of the meeting. The minutes were then signed by the Chair.

1882 DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST

None

1883 DECLARATIONS OF OTHER INTERESTS

Cllr. Hewitt items 1897 & 1898 she noted she was a member of both organisations.

1884 CHAIRMAN'S REPORT

Due to issues which occurred at the previous meeting of Fleetwood Town Council on the 29th September the Chairman read out Standing Order 29 c) Disorderly Conduct. A motion was duly called and seconded and Cllr. Hewitt was given advice. Cllr. Rogers confirmed as member for Pharos Ward he is supporting the planning applications for Orient Buildings. He also advised agreement has been reached with Wyre Council .Wyre have confirmed that they will be responsible for the road closures and insurance for the complete route from The Old Comrades to memorial Park for the Remembrance Day parade. He noted he has received many queries regarding the service cuts by LCC, he advised whilst he empathised and agreed with many of the concerns raised there was little he could do as a third tier authority other than register his objection. Both he and the FTC CDO attended a meeting with Regenda and the way forward with Team Fleetwood was discussed and he hoped to launch TF by the end of March/April.

1885 CLERK'S REPORT

1)STANDARD ITEMS include Minutes of the Last 3 Meetings / Agenda / Meeting Notices, Recording & Delivery of Planning Applications, Collation of all material for, and production of the information Pack, Receipt and acting on post and emails received - average 15-20 per day, Phone calls in / out / Delivery of Meeting Packs.

Councillors

T. Rogers (Chairman)
R. Hewitt
M. Stirzaker

E. Anderton
C. McLaughlan
N. Stuchfield

M. Barrowclough
S.C. Roberts
T. Taylor

N. Fearon
B. Stephenson

B. Glasgow
E. Stephenson



2) The Clerk prepared and attended 3 Extraordinary Meetings. attended meetings with The Museum Trust/Friends of Fleetwood Museum, Wyre Council and LCC to discuss the future of Fleetwood Museum with other members of the Council.

She noted work is ongoing with the procurement process for the Museum

Along with Cllrs Anderton, Stuchfield, Barrowclough and Rogers work was undertaken iro the recruitment process for the Community Development Officer now in situ from 4/1/16.

All invoices in respect of the Festive Lights were paid

The Clerk has had her final session of tutored hours for the CILCA qualification and she hopes to conclude the course work in the near future. The course work will be submitted in due course for evaluation.

1886 WARD REPORTS

Cllr. Fearon advised both herself and Cllr. Stuchfield had made their concerns raised about the removal of the rail link in Fleetwood. Prior to Christmas both Councillor Fearon and Stuchfield wrote to Wyre Borough planning with a joint written concern with regards the plans for The Fish park and it's non- accommodation of a fully functioning two platform station. They had both been in contact with a representative from Network Rail and had nothing tangible to report at the moment. She also advised that Cat Smith MP for Lancaster & Fleetwood had met with Network Rail and there wasn't anything positive to report at the moment but she supported the aspirations of Cllr. Fearon & Stuchfield. She also advised that whilst she supported the Fishpark but was concerned that the potential for accommodating a railway platform may be affected by the area in which the Fishpark is planned.

Cllr Stirzaker advised she attended the planning meeting regarding the beach huts on the 6/1/16 and it did not look favourable. However she advised she will attend the meeting at Wyre regarding this planning application on the 6/2/16. She advised she has joined Fleetwood Together a joint venture with Team Fleetwood. The aim of the forum is to encourage new business into the town. She is also involved with the Festive Lights and the meetings for festive Lights 2016 has begun.

Cllr. Stuchfield advised she is currently in discussion with the Railway Society regarding how far they have got with the link. She noted she had received an email from Roger Ducat regarding the same. She mentioned also that she had spoken with Mark Billington at Wyre with regards to the reasons why the Skatepark was cordoned off. She explained there were Health & Safety considerations ongoing and Wyre are looking at landscaping and seating plans. She confirmed Mr Billington is happy to discuss future ideas for this area.

Cllr. Barrowclough welcomed and congratulated Dawn Spooner the new Community Development Officer at Fleetwood Town Council. He advised he had met with Phil Gooden at Wyre regarding the waste bins around the town. He asked him for more dog waste bins due to the dog fouling issues often raised. He conveyed that Mr Gooden advised there was currently a thorough regime already in place regarding the removal of dog/waste bins. He advised that Officers had 2 minutes to empty each bin across town and this is not inclusive of litter picking. The time allocated allows Officers time to be freed to allow litter picking and other activities etc. He urged all members of the public and people present to report any incidents of dog fouling or there was little Wyre Council could do about the issue. Dog fouling incidents can be reported on line or via 891000.

If reports are repeatedly specific to one area, then Officers will place signage and then if required, undertake surveillance themselves.

He advised he attended a meeting with delegates from Fleetwood Museum and advised there is a plan in place regarding the potential takeover of the running of FM.

He also noted he had seconded 10 large planters from his employers Glasdon's charitable forum and they are in FTC yard awaiting planting.



1887 ADJOURNMENT TO ALLOW PUBLIC PARTICIPATION (1)

a) PC. Danny Farrell addressed the meeting. He advised Christmas was a very busy period but there was nothing of note to mention. He advised the situation regarding road blocks was improving and all new staff have been trained in how to use the laser equipment and there are designated sites to catch speeding motorists.

Police at the moment have an Early Action Team which is a multi-agency approach to dealing with crime which means the police are now not always the agency left to deal with social issues. This team shares the community resources in tackling issues.

b) MOP asked if anyone was taking up the lead to amend the incorrect speeding signage which had been reported previously and asked for escalation of this problem.

c) PC. Farrell advised he had reported this to LCC, however the steer is currently to re-educate speeding motorists rather than prosecution.

d) MOP advised the work on the beach huts had started but the planning advised the work shouldn't start until the end of March.

e) Cllr Stirzaker advised the planning application in respect of the beach huts will be re-heard on the 3/2 at Wyre Civic Centre.

f) Cllr. Barrowclough raised the issue regarding the building timescale for the beach huts at Wyre recently

g) MOP advised he had offered his experience in writing business plans to the Clerk

h) MOP asked if it was acceptable that Wyre Planning had made the decision regarding the erection of beach huts in private.

i) Cllr Barrowclough advised an objection had been raised on behalf of Fleetwood Town Council on this issue. Fleetwood Town Council had been informed this was due to a misunderstanding on the part of officers new to this area of business.

j) MOP the public asked why the Maritime Heritage Centre had been mentioned at the FTC Meeting of the 19/1.

k) Cllr. Rogers said that the meeting of the 19/1 was purely about raising the precept to enable FTC to begin the procurement process for the running of Fleetwood Museum. He also advised that Team Fleetwoods first business would be look at upgrading the business premises on Lord St to encourage new business into the town.

1888 EOI FLEETWOOD

It was resolved to complete the EOI for a potential takeover of Fleetwood Museum
Resolution 5 in favour, Cllr Hewitt 1 against

1889 AUDIT 2017

There were no changes to the Audit for 2017. The report listed was for Councils with budgets less than £25,000

1890 REVIEW GRANT AID POLICY/APPLICATION

It was resolved that there were no required changes to the Grant Aid Application/Policy



1891 REVIEW MODEL PUBLICATION SCHEME

It was resolved that there were no required changes to the Model Publication Scheme

1892 Q3 FINANCIAL STATEMENT

It was resolved to accept the Q3 Financial Statement
Resolution 5 in favour, Cllr. Hewitt 1 against

1893 MEETING DATES 2016/17

It was resolved to accept the future meeting dates for Fleetwood Town Council
Resolution 5 in favour, Cllr. Hewitt 1 against

1894 FIB WORKING PARTY/COMMITTEE

It was resolved to

A) iii Have a Fleetwood In Bloom Committee with the power of voting rights provided all Members of the committee agree to adhere to Fleetwood Town Councils Code of Conduct, Financial Regulations, Standing Orders and Terms of Reference which would be approved at the next meeting of full Council.

B) It was resolved that the proposed duties of the FTC FIB Committee would be as follows;

- a) 3 Quotes for each purpose (Members of the Committee or Working Party/Community Development Officer (CDO) or the Clerk)
- b) Ordering services, trees etc (CDO in conjunction with the Clerk)
- c) L.C.C. Highways consultation to approve planting on the highways (Community Development Officer & John Warnock with notification to the Clerk)
- d) Risk Assessment (Community Development Officer notification to the Clerk)
- e) Insurance (the Clerk)
- f) Fundraising & procuring corporate sponsorship (Community Development Officer & Committee Members/Working Party Members)
- g) Project Manager (Community Development Officer)
- h) Public complaints and queries (Community Development Officer in conjunction with the Clerk)
- i) Budgetary control and payment of invoices (the Clerk)
- j) Grant Applications(Members of the Committee or Working Party & Community Development Officer).
- k) Minute taker (Member of the Committee or Working Party)

C) It was resolved the FIB Petty Cash Float(PCF) available would be limited to a £100 and recommended that a total limit not in excess of £500 in any one year would be acceptable. Any PCF purchases would be agreed in advance of purchase by the CDO in conjunction with the Clerk. Cash refunds for purchases would be made on the production of written authorisation from the CDO plus till receipt of purchase. Due to audit requirements if the relevant paperwork is not available a refund would not be available.

Resolution was 5 in favour and Cllr. Hewitt 1 abstention

1895 FTC WEBSITE/RETRO-FIT

It was resolved to authorise The Rabbit Patch to produce a retro fit content management capability to the Fleetwood Town Council website at a cost of £360 inclusive of VAT.

1896 SKIP QUOTATIONS

It was resolved to approve the order for a skip from FCM skips at a cost of £225 including VAT asap



1897 GRANT AID APP FOMP

Cllr Hewitt left the room as declared interest in items 1897 and 1898

It was resolved to approve the Grant Aid application up to £6,000, however monies would not be released until a further 2 quotes were obtained and assurance given that Fleetwood Town Council would be acknowledged on the equipment purchased by the way of a FTC logo or similar.

1898 GRANT AID APP WARRENHURST PARK LADIES BOWLING CLUB

It was resolved to reject this application as the group had declared sufficient funds in their application to self-fund their project.

1899 GRANT AID APP POULTON & WYRE RAILWAY X 2

It was resolved to defer the 2 applications till the meeting of the 23/2/16 to obtain further information regarding the funds they currently held

1900 GRANT AID APP FLEETWOOD CARNIVAL COMMITTEE

It was resolved to approve the £1,000 Grant Aid Application of the Fleetwood Carnival Committee.

1901 SPONSORSHIP FOR NEH

The application was rejected as due to the legislation limitations a legal decision could not be resolved

1902 GRANT AID APP RAVENSWOOD PHOTOGRAPHY

The application was rejected as due to the legislation limitations a legal decision could not be resolved

1903 ALLOTMENTS TREE SERVICE QUOTE PSG TREE SERVICES

It was resolved to approve and continue the contract with PSG Tree Services to cut back the allotment hedge at a cost of £300

Resolution 5 in favour , Cllr. Hewitt 1 abstention

1904 ADJOURNMENT TO ALLOW PUBLIC PARTICIPATION (2)

l) MOP from the Poulton & Wyre Railway Society provided an update of the plans for the heritahge railway what they had already achieved and what the future held also the cost of implementing their aspirations. He also noted that the money in the P & WRS bank account was all ear marked for these plans hence the 2 x Grant Aid applications.

m) Cllrs Fearon & Stuchfield confirmed they would liaise with the P & WRS to discuss the Grant Aid applications which would appear again on the agenda of the 23/2.

n) MOP Confirmed the £2.4 million lottery grant for Memorial Park was not for play equipment but restoration purposes.

o) MOP thanked FTC for their financial support for the Memorial Park swings purchase

The meeting was then reconvened.



1905 PLANNING APPLICATION 15/00927/FUL – BEACH HUTS

Cllr. Rogers urged as many people to attend the planning meeting for the beach huts on the 3rd February at Wyre Civic Centre

1906 PLANNING APPLICATIONS

The following planning applications had been considered by members, and were reviewed by the Council

App No :15/00941/FUL - Warren - Single storey side extension - :7 Macbeth Road Fleetwood Lancashire FY7 7HR

App No : 15/00944/FUL- Pharos- Change of use from hot food takeaway to hairdressing salon - 119 - 121 Lord Street Fleetwood Lancashire FY7 6LB

App No :15/00938/FUL – Rossall - Erection of two storey and single storey side and front extensions and creation of two front balconies.83 Princes Way Fleetwood Lancashire FY7 8DX

App No :15/01002/FUL – Warren - Single-storey side and rear extension 52 Shakespeare Road Fleetwood Lancashire FY7 7HG

App No : 15/00558/DIS – Park - Discharge of conditions 04 (travel plan) and 07 (biodiversity enhancement scheme) on application 15/00558/FUL - Fleetwood Nautical College 492A Fleetwood Road Fleetwood Lancashire FY7 8JZ

App No : 15/01013/TEL – Rossall - Prior notification for telecommunications works to replace 12.5m high monopole with 14.7m high monopole with additional equipment cabinet - Larkholme Shopping Centre Larkholme Parade Fleetwood Lancashire FY7 8NE

App No :16/00004/FUL – Rossall - Single storey rear and side extension - 22 Rossall Close Fleetwood Lancashire FY7 8JL

App No :16/00012/FUL – Rossall - Single storey rear extension and part conversion of existing garage including raising of flat roof at rear - 44 Patterdale Avenue Fleetwood Lancashire FY7 8NW

App No :16/00035/FUL – Rossall - Variation of condition 15 relating to planning application 15/00480/VAR to allow changes to the car parking layout along the boundary of the site with The Croft - Wansbeck House Chatsworth Avenue Fleetwood Lancashire FY7 8RN

1907 ITEMS FOR INFORMATION

Grant Aid Application x 2 Poulton & Wyre Railway Committee
Invite Regenda/Paul Haslam re Team Fleetwood to speak
3 quotes for Fleetwood In Bloom signage

1908 ACCOUNTS FOR PAYMENT

a) Clerk purchases on behalf of the Council (December 2015/January 2016)	
Laptop £ 279(auth 24/11) +Case/mouse £13.98 + Microsoft Office £60.99 +	
McAfee Internet Security 1 year £15.99 =	£369.96
Link–Mag Charity Calendar (authorised 24/11/15)	£5.99
Health & Safety Poster £9, Postage & Envelopes£ 20.55)	£29.55



Total	£405.50
b) Clerk salary for January 2016 (approved – gross)	£1158.60
c) Community Development Officer salary for January 2016 (approved – gross)	£1230.70
d) HM Revenue & Customs for January (employer/employee, conts) (Tax refund to CDO)	- £388.21
e) T. Rogers (veterans insurance approved 24/11/15 paid 24/11/15)	£106.85
f) Staff Gratuity North Euston Hotel paid 11/15	£100.00
g) G.B.Lec (Festive Lights) emergency call out Mount illumination paid 25/11/15	£90.00
h) Barton Grange Landscapes (Festive Lights Large Trees) paid 25/11/15	£7482.00
i) Town Centre Trees (Festive Lights Small Trees) paid 2/12/15	£1635.08
j) Johnston Publishing (Job advert) paid 7/12/15	£505.30
k) PA system/staff Festive Lights Event paid 10/12/2015	£704.00
l) Blackpool Council (Traffic Management Festive Lights) paid 8/1/16	£390.00
m) Panther Press (Artwork Banners Festive Lights paid 8/1/16)	£91.20
n) G B Lec (Criminal Damage Tree Lights Ash St Festive Lights paid 8/1/16)	£30.00
o) Lighthouse Stationery November 2015	£29.38
q) Ribble Valley Building Services (Fire Extinguisher Service H & S)	£53.64
r) Paint Pot Fleetwood In Bloom	£31.91
s) Geoffs Windows (Office window cleaner)	£15.00

It was resolved to approve the following accounts for payment;
Resolution 5 in favour, Cllr. Hewitt 1 against

1909 DATE OF THE NEXT MEETING

The next Council meeting will be held on Tuesday 23rd February 2016 at the North Euston Hotel at 7pm. There being no further business the Chairman thanked everyone for their attendance.

1910 OFFICE CLEANING

There were no changes to report regarding the office cleaning

The meeting closed at 8.45p.m.

Signed

Dated