



Fleetwood Town Council

Onward to a Better Future

THE MINUTES OF THE MEETING OF FLEETWOOD TOWN COUNCIL HELD ON 31 OCTOBER 2017 AT THE NORTH EUSTON HOTEL, FLEETWOOD 7p.m.

2478 The meeting was opened by Cllr Rogers

2479 Apologies for Absence.

Apologies were accepted from Cllrs Anderton, Tilling, Glasgow, Barrowclough, E Stephenson and B Stephenson and McLaughlan. Sgt N Harper and Wyre/County Cllr C Smith.

Present at the meeting were: Cllrs Rogers, Barrowclough, Hewitt, Stuchfield, Raynor, George and Stirzaker. The clerk, Simon Lawton (CVS) and 16 members of the public.

2480 To accept the Minutes of the Meeting on 26th September 2017

The minutes were duly approved

2481 To accept the Minutes of the Extraordinary Meeting on 3rd October 2017

Cllr Hewitt requested an amendment to item 2472 to reflect the reasons why she had voted against the proposal. Council voted not to accept the amendment, and the minutes were approved unaltered.

2482 To record Disclosable Pecuniary Interests from members

None declared.

2483 To record Other (Personal or Prejudicial) Interests from members

None declared

2484 To receive the Chairman's report

See Appendix A

2485 To receive the Clerk's report

See Appendix A

2486 To receive the CDO's report

The CDO will submit a double report on activities at the November meeting.

2487 To receive Ward reports

See Appendix A

2488 Adjournment to allow public participation (1).

a) Neighbourhood Policing Team report.

Councillors

T Rogers (Chairman) E. Anderton B. Glasgow M. Barrowclough (Vice Chairman) N.Stuchfield M. Stirzaker
P. Tilling C. McLaughlan B. Stephenson E.Stephenson R. Hewitt C. Raynor R. George



Sgt Harper gave her apologies as it was a busy Halloween night in Fleetwood. The Chairman read out a written report as follows:

- Crime figures for the month compared to this time last year
- Burglary is up by 9; however I believe this rise is due to some commercial burglaries which we have had so please business owners be vigilant. We have got some lines of enquiries and will feed back next month.
- Auto crime has stayed the same.
- Violent crime is slightly up but nothing that is concerning me.
- Anti-social behaviour is down by 7 reports.
- Good news stories for us is we charged 3 males with 52 incidents of theft around the problems we had in summer with people having their cars broken in to. They have court dates throughout November but are all on bail with curfew conditions.
- We have worked with Wyre council to issue some Community Protection Warnings to some of the youths causing Anti-social behaviour in the Memorial Park and Marine Hall, so far they have been a success. This should be going out in the Weekly News.
- We will have a busy week with half term, Halloween and bonfire night so apologies we are not there tonight. Any questions/ issues for us please feedback and I will get answers for people for next month.

b) Update on the work of the Festive Lights committee by its chairman – Cllr. Christine Smith.

Cllr Smith gave her apologies due to work commitments.

c) Presentation by Simon Lawton, Blackpool, Wyre and Fylde CVS – advice support and training programme

Gave a presentation on the role of CVS as the voice of the voluntary sector. Funded by LCC to deliver local voluntary sector support giving advice to charitable and voluntary organisations on set up, constitution, budgeting and finance, bid writing, governance, trustee skills and running committees, etc. Has a target to carry out 8x Community development consultations and 5 x neighbourhood planning sessions in the area. Several councillors and members of the public expressed an interest in the advice on offer and Simon left his contact details.

d) Public participation for the purposes of representations on agenda items or any other issue relating to the community or residents.

Mrs Margaret Daniels was asked to give a background to agenda item 2501 regarding a plinth for the heritage plaque. Mrs Daniels explained the reasons why the plaque had been commissioned and why its display had been delayed (re-vamping of the Mount gardens).

Questions from members of the public included:



- Will FTC be considering applying for any grant/funding opportunities arising out of the announcement that Fleetwood has been recognised on the National Heritage at risk register. FTC will want to work with the principle authority and local interest groups to identify and take advantage of any opportunities arising.
- The proposed Wyre Dock development sounds exciting – Cllr Rogers advised he gave his support when approached and is keen to support any entrepreneurial efforts that can contribute to employment in Fleetwood.
- The 2014 Homecoming parade was referenced and a suggestion made to check the route in 2018 to ensure work vehicles aren't blocking it like they did on Warrenhurst Rd.
- A meeting with UU had been held and the water quality and odour issues were reported as being reduced this season.
- A585 Highways proposals – FTC were asked to lobby against option 1B which in the view of the speaker would cause a terrible bottleneck.
- The lack of a Neighbourhood Watch scheme in Fleetwood has been raised with Cllr Berry, the WC portfolio holder for such issues. Are FTC involved? Cllr Raynor confirmed she would be attending meetings at Wyre on this matter and would report back

2489 To reconvene the meeting.

2490 To note and approve the Quarter 2 accounts and cashbook records.
Noted and approved

2491 To note the budget monitoring document for the end of quarter 2.
Noted

2492 To approve the budget proposal (precept) for 2018/19.
A discussion took place on the amounts allocated to community projects. Cllr Hewitt advised she did not agree with the amounts allocated to the Festive Lights budget.
Council approved the budget proposal by a majority vote.

2493 To consider and approve a proposal to close the Allotments Santander account and transfer management to the main council account
Duly approved.

2494 To approve an increase to the Insurance and Professional fees budget due to additional expenditure.
An increase of £2200 (total £4200) was duly approved.

2495 To consider and approve a quote for a topographical survey and map production of the Larkholme allotments of £480 (Inc. VAT).



The clerk confirmed no scaled map was in the Councils possession and Wyre Council did not have one we could use. Quote approved

- 2496 To approve the re-imbursement to the CDO of £5.00 entry fee to the B2B expo/networking event on 19th October.**
Duly approved
- 2497 To consider and decide a proposal for the CDO to attend 2 further B2B events at the cost of £5.00 each.**
Duly approved
- 2498 To approve payment of £480 to the external auditor BDO.**
Duly approved
- 2499 To consider and approve an application for grant aid from Fleetwood Rotary Club for £3000 for the annual firework extravaganza.**
Duly approved
- 2500 To agree a quote for re-painting of the Goth Funnel, under section 11.1c of the financial regulations – an existing contractor in respect of a heritage site.**
Duly approved
- 2501 To consider and approve a contribution from Fleetwood Town Council to Wyre Council of £749 towards the cost of a lectern at the Mount to display a heritage plaque.**
Duly approved
- 2502 To consider and approve one of 3 quotes for supply and installation of loft insulation at 122 Poulton Rd. There is currently no insulation at all.**
Quote from Hughes energy management systems approved.
- 2503 To approve purchase of Windows 10 upgrade software at £88.98 for the clerks laptop, currently running on Windows 7.**
Deferred – the clerk to determine the spec needed for a replacement laptop (the existing one is 7 years old) and put 3 quotes to council at the November meeting.
- 2504 To approve payment of the Link-Mag invoice for design, print and distribution of the Council newsletter of £881.00.**
Payment approved
- 2505 To approve the purchase of 2x wireless microphones at the cost of £37.60 (ink VAT & delivery) to replace one broken handset and to enable FTC to have 3 working units.**
Approved
- 2506 To agree a supplier for the main plant contract for Fleetwood in Bloom from 4 quotes and a budget of the supplier approved plus 10% on their quote.**
It was resolved to allocate the budget, and an amount including the 10% contingency to 2 suppliers as follows, in order to obtain the best quality from a known provider (Plant place) and test out the quality/service of an unknown, but local supplier (Walsh's):

80% of order from the Plant place = £1508 + 10% =	£1658.80
20% of order from Walsh's = £381 + 10% =	£419.10



TOTAL APPROVED

£2077.90

2507 To discuss and agree the recommendation from the Allotment Working Group to split plots 1 and 2 on the agreement of the existing plot holders.

It was resolved to split the plots as follows:

Plot 1 – existing tenant to select the quarter they wish to retain. The remaining area to be split into 3 equal mini plots.

Plot 2 – existing tenant to select the half of the plot they wish to retain. The remainder to be split into 2 equal mini plots.

The division of the plots to be made according to access requirements and the ability to mark the dividing lines. Some re-arrangement of paths may be required. This will be arranged before the topographical survey and mapping work is carried out. Existing tenants to have their fees re-imbursed accordingly.

2508 To discuss and approve the appointment of Cllr Hewitt as a FTC representative on the Wyre Area Committee (Forum).

Approved – Cllr Hewitt to be added to the list of representatives. Any councillor attending to feedback to full council at the next available opportunity.

2509 To discuss the Wyre Council Camper Van Parking trial and pass on any comments or observations.

FTC supports the pilot in principle, and the following observations were made, and will be forwarded to the head of engineering at Wyre:

- FTC supported the idea of surveying and asked that the CDO should be approached to look at what kind of information could be gathered to help make the pilot a positive thing for Fleetwood residents and businesses.
- Better lighting was suggested for the carpark – especially in light of recent anti-social behaviour.
- What will happen to the pilot on the 2 or 3 occasions annually when the fun fair or other events are held there? Assume the pilot will be suspended?
- What incentive is there to pay £5 per night when street parking will still be legal and free? Is proximity to other motorhome owners enough?
- If barrier will be up how does WC propose to police the issue of travellers taking over the site?
- FTC will look at outcomes from the pilot and consider how to promote local businesses and facilities to motorhome owners.
- FTC would like to see statistics on revenue raised from the pilot.

2510 To review the council's anti-harassment policy as required annually.

Agreed without amendment and accepted by council.

2511 To discuss and agree the location of the six memorial benches currently on order.



The chairman introduced this item and asked for suggestions only at the moment, bearing in mind the need to replace existing damaged or tired benches, in areas where public seating was suitable, and that in some cases WC and/or LCC may need to approve some locations depending on their placement and relation to the highway. Suggestions made were as follows:

- The Ecology zone at Rossall
- The Pocket Park
- Ash St
- Pharos Lighthouse
- The esplanade near the ferry slip
- Sea cadets base/log cabin area
- Memorial Park
- The Mount gardens
- Outside St Peters church to replace an existing damaged bench

2512 Adjournment to allow public participation (2).

A member of the public made two additional suggestions about the Poppy bench placements which were added to item 2511.

An alternative suggestion for Campervan parking on the grassy area by the log cabin was made. This will be forwarded to Wyre Council as well as the councillor's observations. It was also suggested that WC consider re-opening the toilet facilities at the Kite Shop

2513 To reconvene the meeting.

2514 To note planning applications considered by members and agree any action to be taken or response to the planning authority.

Duly noted.

2515 To receive items for information and items for inclusion in the next agenda.

The deferred item regarding a replacement laptop for the clerk and a presentation on the Halite/Costain gas storage/pipeline project by Cllr Stuchfield will be added to November's agenda

2516 To agree Accounts for Payment.

Agreed

The next meeting will be on Tuesday 28 November at the North Euston Hotel at 7pm. Please note there will be no meeting in December.

Signed

Chairman



Appendix A – chairman, councillor and officer reports

Chairman

Attended the Homecoming and festive lights meetings, plus the extra-ordinary council meeting. Attended the funeral of Viv Taylor along with other councillors. Launched the Fleetwood Poppy appeal at FTFC. Congratulated Cllr Raynor on her election to Wyre Councillor for Rossall ward.

Clerk

- Agenda prepared for Festive Lights meetings x 2.
- Agenda and meeting pack for extraordinary and full council meetings held this month.
- Completed quarter 2 accounts and budget control document for allotment and main account – agenda item for approval.
- Confirmed Festive lights grant of £3170 from Wyre Council has been approved and will be paid to FTC in the next month.
- Ongoing preparation of CiLCA assessment submissions x 5 – approximately 12 hours work in October period.
- Attended the final Homecoming event meeting with Wyre Council 30th October. I have been asked to co-ordinate the parade on the 12th November 2018 and will be e-mailing councillors separately about this.
- Calculated 2018/19 Budget proposal and presented it to the Precept working group meeting on 18th October –the budget proposal is in the pack as a separate agenda item.
- Finalised the FTC newsletter content with the Media Working Group – should be delivered any time now. PDF version will go on the website.
- Started information gathering process for the draft memorandum of understanding with LCC in respect of the Marsh Nature Reserve. Meeting with Tim Blythe next week to discuss the detail. Updated the Working Group and they will consider the initial draft when they meet.
- Obtained 3x quotes for loft insulation for 122 Poulton Rd. Separate agenda item.
- Facebooks post boosts totalling £18.00 made out of the approved test budget of £30.00 at the end of September. Results:
 - Fleetwood Marsh Extraordinary meeting. 1444 views/reaches pre-boost. 4891 views/reaches post boost. Spend £8, duration – 1 day.
 - Festive Lights fundraiser ball. 129 views/reaches pre-boost. 1942 views/reaches post boost. Spend £10, duration – 7 days.

• Facebook activity

Activity	July 2107	Aug/ Sept	Oct	Nov	Dec	Jan 2018	Feb
Likes (rolling figure)	477	519	539				
Following (Rolling figure)	478	522	546				
Views	169,578 over 31 posts	207,643 over 64 posts	13,347 over 37 posts				



- **FTC Website stats**

Month	Total Visitors	Visitors per Day	Hits
October 2016	5,388	173.8	108,972
November 2016	5,527	184.2	114,869
December 2016	4,867	157.0	104,028
January 2017	5,051	162.9	100,861
February 2017	4,466	159.5	58,441
March 2017	3,352	108.1	45,579
April 2017	3,540	118.0	63,271
May 2017	5,118	165.1	66,182
June 2017	5,409	180.3	85,087
July 2017	5,757	185.7	91,156
August 2017	5,732	184.9	99,085
September 2017	5,534	184.5	109,336
October 2017	4,961	169.2	77,426
	88,803		1,507,525

Powered by AWStats.

Cllr Stuchfield

Attended photo shoot for Marley's cake sale in support of PWRS fundraising has raised £240. Attended extraordinary council meeting, PWRS executive committee, back on track meeting and councillors training session on 26 October. Held meetings with Lisa Bennett for FTFC Communities team, Network rail re track rumours and Highways England regarding the track lease. Currently liaising with and attending Costain/Halite meetings on the laying of the gas storage pipeline and how it will affect the town and the PWRS /Back on Track project.

Cllr Stirzaker

Dressed up as Mrs Claus for the Asda Festive lights collection on 30/9/17 and raised over £400. Attended Festive Lights, Homecoming Parade, PWRS, Back on Track, Precept working party meetings and a Rotaract fundraiser event. Reported that PWRS had won a grant from Arriva to renovate their diesel engine.

Cllr Raynor

Was successful in the election for Rossall Ward Wyre Councillor. Attended Festive lights, back on track, the homecoming parade and extra-ordinary council meetings and the Councillors training on 26th October. Met with Regenda/LCC/Flakefleet school representatives on the food-cooperative project – hoping to have the first one set up at Flakefleet soon. Working with WC officers on ongoing fly tipping issues on her ward.



Cllr Barrowclough

Offered congratulations to Cllr Raynor on her election. Casework on ward includes fly tipping issues with WC officers, speeding and a resident with problems with adjoining property. Commented there were a lot of events coming up in the next few weeks and wished good luck to everyone involved. Discussed a matter raised by Cllr Hewitt in last month's meeting regarding Jameson Rd, and advised he had liaised with Wyre to get additional Fly tipping signs put up.

Cllr George

Quiet month due to recovery after an Op. Attended the extraordinary council meeting and the councillors training session. Working with the Westview Community Centre to organise surgeries with local residents. Dealing with ward issues including residents housing issues, Regenda parking problems and fly tipping. Has received several phone calls from residents concerned about Universal Credit issues.

Cllr Hewitt

Has done a ward walkabout and is working on fly tipping and street rubbish issues. Working to set up a meeting with LCC/Wyre/UU to request funding to set up CCTV to address the fly tipping problems on Jameson Rd. Attended Wyre Area Committee as a guest and reported on an interesting presentation from the head of Wyre Planning David Thow, and will be researching the issue of national policies (NPPF) and local plans further.