



Fleetwood Town Council

Onward to a Better Future

THE MINUTES OF THE MEETING OF FLEETWOOD TOWN COUNCIL HELD ON 26 SEPTEMBER 2017 AT THE NORTH EUSTON HOTEL, FLEETWOOD 7p.m.

- 2423** Cllr Rogers opened the meeting.
- 2424 To accept Apologies for Absence.**
Apologies were accepted from Cllrs Anderton, Raynor, Glasgow, Barrowclough, E Stephenson and B Stephenson and George, including request by Cllr George to accept her reasons for absence already provided.
- Present** at the meeting were: Cllrs Rogers, Tilling, McLaughlan, Hewitt, Stuchfield and Stirzaker. The clerk, Sgt Harper and 14 members of the public.
- 2425 To accept the Minutes of the Meeting on 25th July 2017.**
The minutes were duly accepted and approved
- 2426 To record Disclosable Pecuniary Interests from members**
None declared
- 2427 To record Other (Personal or Prejudicial) Interests from members**
None declared
- 2428 To receive the Chairman's report.**
No report provided this month
- 2429 To receive the Clerk's report.**
See appendix A.
The clerk also reported briefly on the last minute external audit report which accepted the internal audit with no issues raised.
- 2430 To receive the CDO's report.**
See appendix A
- 2431 To receive Ward reports**
See appendix A
- 2432 To receive an apology from Cllr Rogers**
Cllr Rogers declined to comment, and advised he was making further enquiries with the Wyre Council monitoring officer on the matter. Cllr Hewitt asked to read a statement and was refused by Cllr Rogers.

Councillors

T Rogers (Chairman) E. Anderton B. Glasgow M. Barrowclough (Vice Chairman) N. Stuchfield M. Stirzaker
P. Tilling C. McLaughlan B. Stephenson E. Stephenson R. Hewitt C. Raynor R. George



2433 Adjournment to allow public participation (1).

a) Neighbourhood Policing Team report.

Sgt N Harper provided an update on headline crime figures: ASB, burglaries and violent crime were similar to last year's figures. Auto crime has reduced after a targeted campaign. The neighbourhood team has been working in partnership to tackle the ASB issues in the memorial park, mount and Marine Gardens and have been able to identify offenders and make interventions. There have been significant arrests regarding robbery, burglary and auto crime.

MOP asked a question regarding street beggars obstructing businesses. Sgt Harper gave advice on their powers to prosecute and made arrangements to follow the matter up.

MOP asked if Yum Yums Takeaway at Broadwater was re-opening. Sgt Harper hoped not and would be taking steps to ensure no illicit activity started up again.

b) Update on the work of the Festive Lights committee – Cllr. Christine Smith

Cllr Smith gave her apologies for not being able to attend this month's meeting and confirmed she would attend the October full council meeting

c) Public participation

MOP asked why the allotment working group had passed the policy document revisions to full council for approval when it had not been fully seen or ratified by the allotment working group. They were advised this would be addressed at the appropriate agenda item.

MOP asked if FTC were any further ahead with development of the skate park. Discussions are still being held with Wyre Council and a local consultation is planned.

2434 To reconvene the meeting.

2435 To note and approve the Bank reconciliation report to 29/8/17

Noted and duly approved.

2436 To note the finalised budget monitoring sheet for the Fleetwood In Bloom Project

Duly noted.

2437 To note payment of £110.00 under the clerks emergency discretionary powers for plumber call out.

Duly noted.

2438 To consider the report from HollissVincent on the pier site planning application and decide on next steps.

The report was duly noted and commended for its detail and thoroughness. It was clarified that the report was an assessment of the legality of Wyres decision and opinion from a professional planner's viewpoint of the likelihood of success of a legal challenge. It was widely accepted that although a disappointing outcome FTC cannot risk a significant amount of the precept on a legal challenge that it is unlikely to win.

It was resolved to accept the findings of the report, with no further amendment. No further action will be taken on the planning application.

The final version of the report will be placed on the council's website for information.



- 2439 To approve the payment to HollissVincent for £600 (£500 + VAT) for production of the above report.**
Duly approved. VAT to be recovered.
- 2440 To approve payment to Panther Press for production of Sponsorship labels.**
Duly approved. VAT to be recovered.
- 2441 To approve payment to Goodman Nash for services in association with business rates refund.**
Duly approved. VAT to be recovered.
- 2442 To consider and approve one of three quotes (supply only) for a proposal to install 4- 6 memorial benches around the town centre to mark the centenary of the end of the Great War and the Homecoming parade. Installation to be carried out by Wyre Council at existing bench sites.**
It was resolved to approve the purchase of 6, 6ft benches from Roll and Scroll
- 2443 To approve claim for CDO travelling expenses**
Duly approved.
- 2444 To consider and approve a request by the allotment working group to amend their Terms of Reference to include:**
“Members of the public (plot holders on the working group) will be excluded from complaints referred to the group for consideration, and these will be considered by the councillors only to avoid any conflict of interest or breach of confidentiality”. -
It was clarified that this referred to complaints *about* tenants *from* tenants.
Duly approved.
- 2445 To decide on the method of allotment inspection going forward, following on from the temporary 6 month allocation of inspections to the Clerk & CDO (agreed 28/3/17– item 2268).**
Deferred and forwarded to the Allotment working group to make a recommendation back to full council.
- 2446 To consider an application for grant aid from PWRS for £960.00**
Duly approved
- 2447 To consider and approve the draft content and design of the Council newsletter for print and distribution.**
Duly approved with one amendment from Cllr Tilling.
- 2448 To consider and approve one of three quotes for the design and print of the newsletter. Please note, only Link-mag has the structure in place to deliver to every household in FY7 so no other quotes for this service could be provided.**
It was clarified that there was no local provider other than Link-Mag who can distribute the newsletter. Council resolved to accept the quote for print, design and distribution from Link-Mag.
- 2449 To discuss and approve a recommendation to allocate a £30 pilot amount (from the existing advertisement budget) to boost Facebook posts relating to Festive Lights fundraisers and requiring public response/engagement.**
Duly approved.



- 2450 To approve one quote for the design, print and provision of a pop-up banner advertising TC activity. Media Working group to propose initial content and design for approval by full council prior to ordering.**
Cllr Stirzaker proposed that this item be amended to approve two pop-up banners, one for Festive lights (as they do a lot of fundraising activity), and a generic one for FTC. This was duly approved. Council resolved to go with colour banners to provide the pop-ups, at the larger width.
- 2451 To discuss and agree a recommendation by the Media Working Group to increase the website/advertising budget for 2017/2018.**
Duly approved.
- 2452 To consider and approve an agreed number of tickets for nominated representative(s) to attend the Northwest in bloom award ceremony on Friday 3rd November at Southport.**
Council resolved to approve the purchase of 5 tickets to be allocated at a later date.
- 2453 To agree that a report of the work of Festive Lights Committee be a permanent item on Fleetwood Town Council's Monthly Agenda.**
Council resolved to dismiss this proposal as the work of the committee is already well documented and readily available.
- 2454 To ratify the proposed appointment of J Victor-Corrie to the Festive Lights Committee, as resolved by them on 30th August.**
The appointment was duly ratified.
- 2455 To approve the purchase of the 5x large Christmas trees from Barton Grange for 2017 from the main council budget as agreed in May 2016, item 2021(c) as an onwards agreement.**
Duly approved
- 2456 To agree a review date for re-visiting resolution 2021 above regarding provision of Christmas Trees from Barton Grange.**
Council resolved to obtain up to 3 quotes for the 2018 season, with the approved quote being used as the supplier for 2018 and 2019. The process to be reviewed again in 2020.
- 2457 To discuss and approve the draft social media policy developed by the Media Working Group.**
The draft policy was duly approved with no amendments.
- 2458 To consider and approve one of 4 quotes for trimming of trees at the allotment. To be paid for from the main account as there are not enough funds in the allotment account to cover the expense.**
The quote from Lancashire Tree services was duly approved, to be financed from the main council budget.
- 2459 To agree the proposed amendments made to the allotment tenancy agreement, rules and handbook by the allotment working group – to take effect from October 2018.**
In the light of comments made during public participation and confirmation from working group members on the council, it was resolved to refer the revised policy



back to the working group to ensure all members are happy with the proposed changes. The item will be relisted in the October Agenda.

2460 Adjournment to allow public participation (2).

Questions from members of the public were as follows:

- Can FTC ask Wyre to clear the Pier site up as it is unsightly and dangerous. It was also suggested it could be made into an observation platform if development didn't go ahead.
- Can FTC keep an eye on any further developer interest on the sea front in general after the Pier site application.
- Is the festive lights committee an executive committee of FTC? (This was confirmed). Can FTC consider a report in some form to full council as a lesser frequency than the earlier item that was dismissed.
- A 180 year anniversary is coming up and are there any celebrations planned? – referred To Civic Society members in attendance.

The clerk reminded attendees about the extraordinary meeting on 3rd October about the Fleetwood Marsh Nature Reserve (7pm – North Euston Hotel).

2461 Meeting reconvened.

2462 To note planning applications considered by members and agree any action to be taken or response to the planning authority.

Duly noted. Cllr Stuchfield to discuss a formal draft response in respect of 17/00745/FULMAJ with the clerk for distribution to all councillors for approval.

2463 To receive items for information and items for inclusion in the next agenda.

To re-consider another mechanism for sharing Festive lights key decisions with full council and members of the public. To include options.

To relist the proposed amendments to the Allotment policy and tenants handbook.

2464 To agree Accounts for Payment.

The accounts were agreed.

2465 To consider and resolve to exclude the public and press under the Public Bodies (Admissions to meetings) Act 1960 and the Data Protection Act 1999, to hear an item related to an officers working hours and contract.

Duly approved. A request was made to provide all confidential reports on green paper so they stood out.

Press and Public were Excluded

2466 To consider and agree the CDO's hours and length of contract going forward. Current hours are 28 per week, and the contract expires on 31/12/17.



It was duly resolved to extend the CDOs contract for 3 years until 31 December 2020, at 28 hours per week.

The next meetings will be on Tuesday 3rd (extraordinary meeting) and 31st October (Full council) at the North Euston Hotel at 7pm

Signed

Chairman



Appendix A – councillor and officer reports

Cllr Tilling

This month has been quite slow but steady I have attended festive lights meetings I was very fortunate to take part in the festive lights quiz well done to all
I met with the residents of Percy Street regarding problems with large groups of children on the Park at night having received an email from Council Lorraine beavers it was lovely to meet all the residents in their flats to sit and talk to them about their problems I also met with a lady regarding the muga football and basketball courts and how she's been having problems with people retrieving balls from her garden thankfully Wyre Borough Council now has this problem in hand
I've had 2 meetings at Trinity Hospice regarding our reindeer run this November
And finally I would like to say a big thank you to all the town councillors who came and supported me at my Brian house Tea Party the total raised was £1,700

Cllr Stirzaker

Attended Brian house tea party as Gypsy frappacappacino with Cllr Tilling, reading palms, tarot cards.

Attended festive lights meetings and quiz night.

Attended 'final homecoming' at Wyre regarding next years remembrance event.

Attended 2 allotment working group meetings and a media working group meeting.

I have dealt with various residents issues from weeding to the ongoing asb from one neighbour, ongoing with P.C.S.O. Mike Joyner.

Approached Andy Pilley for raffle prizes for festive lights events securing a VIP meal and a match for 2 at FTFC and a meal for 2 at the Crossbar and grill at Poolfoot training ground.

Also I have researched a company to give a free consultation on a skate park, for once Wyre have granted us the land, and the skaters have attended a consultation.

Emailed Poundland and pound bakery with regards to opening stores in Fleetwood.

Cllr B Stephenson

Dog muck is still top of the league of complaints.

Followed closely be fly tipping.

Coming up fast on the rails is youth anti social conduct.

Then we have speeding in town.

Seagulls gets a mention now and then.

Finally frivolous complaints.

This is the report, that I will send each month.

However the league table of items I've identified may change position now and then.

Could be interesting in Town council terms.

currently assisting Friends of Mariners Close, to get new play equipment etc.

Cllr Anderton

Meetings attended:

- Allotment working group (08/08/17)
- Interview with the trustees of Fleetwood Museum in respect of an article on Fleetwood Museum to appear in the Town's Annual newsletter (09/08/17)
- Media Working Group (21/08/17)
- Allotment Working Group (23/08/17)
- Festive Lights (30/08/17)
- Allotment Working Group (06/09/17)
- Allotment Working Group (12/09/17)



- Festive Lights Informal for Grand Quiz preparations (14/09/17)

Events Attended:

- Brian House Tea Party manning the chocolate tombola stall (29/08/17)
- Model Yacht & Power Boat Club national competition (30/08/17)
- Festive Lights Grand Quiz (20/09/17) **future
- Shakespeare School Fair (23/09/17) **future

Ward Work

- Dealt with numerous residents concerned about the proposed 80 bedroom care home planning application and provided advice on objections.

Cllr George

The last two months have been busy, with the summer holidays and various events. I have enjoyed spending time on Rossall ward supporting residents with their concerns and issues. A lot of the issues arising are housing quality and general support required for families.

I have attended various meetings to include festive lights; a fantastic meeting about the homecoming parade for 2018 in Fleetwood which promises to be an amazing event for the whole of Fleetwood; various meetings about park-run which I am looking forward to the Fleetwood Park-run starting in the spring, and finally a meeting with North Lancs. training about education services for 16-19 year olds, who offer courses for young people with bursaries and access to other services including housing & social care etc. The aim being to place people into apprenticeships with a permanent job at the end - they report to have a fantastic success rate. I will use this information to confidently signpost people from within my ward to get in touch.

Fly tipping is still a massive issue and most of my ward work has been reporting this along with dog mess. I have been working closely with Wyre council and do hope to see a change in the volume of fly tipping in the near future.

During the summer holidays the behaviour of some of our teenagers has as we all know been a large problem, not just on the beach and memorial park but also large groups of teenagers congregating and people feeling intimidated by them, I would be interested to hear if the local police mention this and what is being done when they attend the meeting.

The allotment working group has recently been formed and I have attended a few meetings to discuss the tenancy agreement and ideas to improve the site at Larkholme Avenue. You will note that a few items on the agenda for the meeting are on tonight's agenda and as we become more established further items will be included on future agendas for ratification.

Cllr Hewitt

Meeting and Events attended: January 2017 to September 2017

- Dealt with fly tipping issues on Mount Ward
- Attended meetings of Friends of Memorial Park
- Helped Friends of Memorial Park on their Fun Day
- Been successful in arranging fly tipping on Jameson Road to be removed –on going issue
- Met with representative from Wyre Council, United Utilities and Mr Parr to discuss a way forward on the issue of fly tipping on Jameson Road—on going
- Took photos of the amount of Fly tipping on Jameson Road and in Mount Wards—on going
- Waiting for a response from Councillor M Barrowclough on the work he said he has done – Jameson Road
- Dealt with complaints about speeding in Mount Ward as well as Fleetwood in general and ways to deter it



- Been successful in arranging fly tipping to be removed from alleys in Mount Ward
- Dealt with neighbourhood case studies
- Carried out walkabout in Mount Ward picking up residents concerns
- Researched Blachere who are responsible for putting up this year's Christmas lights as requested by constituents!
- Requested that the Chairman of the Festive Lights Committee be invited to a full council meeting to discuss the working of the lights committee and if their expenditure exceeded their budget [2015/2016 and an update for 2017 expenditure/budget followed by questions and answers from the group and public?
- Organised a coffee morning for Fleetwood Cancer Support Group
- Dealt with Housing Issues in Mount Ward
- Met with Mr G Spindle for an update on UU built at Fleetwood-----

I wish to invite Mr G Spindler to the next meeting to give a quick overview of his credentials in the treatment of waste water over the last 40 years and:-

- 1] A quick overview of the size myths and rumours about the plant
- 2] What UU built at Fleetwood and why they built it like that?
- 3] What they actually built and why they did it wrong
- 4] Who is responsible for these issues and where to next

- Looking into the concerns of constituents on the amount of money spent on 122 Poulton Road-on going
- Research on judiciary review ---on going
- Dealing with LCC on behalf of residents about their concerns of the state of the roads and pavements

Cllr Stuchfield

Attended Trinity Hospice fundraiser, worked the wine and water stall on 29th July. Attended FTFC Community Trust Programme open day on 16th Aug. Was able to speak to the staff, young people and other agency attendees plus the local MP. The young people, when asked what they would make different about the course replied "nothing", which speaks volumes for the dedicated work the staff do on the programme.

I attended the PWRS society meeting and they gave the go-ahead for the Fleetwood sleeper fund. I have looked into the 80 bed build planning proposal on Laidleys Walk and have been contacted by local residents. As there is already a care use associated with the site, a change of use application was not required. I have contacted Cllr Anderton and sent in an objection.

I have dealt with fly tipping on private land at the back of Hathaway which will hopefully be resolved by Regenda.

There has been a media release in the FWN/Gazette on the shed opening on the PWRS Jameson Rd site.



D. Thornton – Clerk

- Agenda prepared for Festive Lights meetings x 2 plus pack and agenda for tonight.
- Attended SLCC regional seminar in Barnsley and CiLCA Workshop in Penwortham
- Created and circulated grant aid awards database – copy also in this months meeting pack.
- Completed budget control document for Fleetwood In Bloom expenditure (September agenda item).
- Business rates refund from Wyre Council of £6601.11 paid into main account. Goodman Nash Invoice for recovery in September agenda for payment.
- Requested quotes for re-painting the Goth Funnel from long standing supplier R J Clarke decorators - ongoing.
- Ongoing preparation of CiLCA assessment submission – approximately 15 hours work plus attended 2 hour workshop across August/September period.
- Annual insurance now put in place (rolling 3 year contract with associated discount) – full council and special event (festive lights parade)
- Media Working group update – first draft of web site upgrade with Working group for comment, development ongoing. Draft newsletter in Septembers agenda for consideration and sign off. Draft social medial policy also in September agenda for consideration.
- Pier application legal advice update – draft report from HollissVincent e-mailed to councillors in advance and in September agenda for decision on the way forward.
- TOR for Nature reserve working group and meeting agenda drafted and issued with summons to extra-ordinary meeting on 3rd October. Notices placed at reserve, in noticeboards, social media and websites to encourage public participation.

FaceBook activity

Activity	July 2107	Aug/ Sept	Oct	Nov	Dec	Jan 2018	Feb
Likes (rolling figure)	477	519					
Following (Rolling figure)	478	522					
Views	169,578 over 31 posts	207,643 over 64 posts					



Website stats

Month	Total Visitors	Visitors per Day	Unique Visitors	Hits
May 2016	3,279	105.8	935	51,499
June 2016	4,897	163.2	1,400	78,365
July 2016	5,763	185.9	1,875	87,556
August 2016	5,109	164.8	1,613	71,476
September 2016	5,053	168.4	1,655	94,336
October 2016	5,388	173.8	1,603	108,972
November 2016	5,527	184.2	1,511	114,869
December 2016	4,867	157.0	1,561	104,028
January 2017	5,051	162.9	1,722	100,861
February 2017	4,466	159.5	1,774	58,441
March 2017	3,352	108.1	1,420	45,579
April 2017	3,540	118.0	1,570	63,271
May 2017	5,118	165.1	1,918	66,182
June 2017	5,409	180.3	1,844	85,087
July 2017	5,757	185.7	1,972	91,156
August 2017	5,732	184.9	1,860	99,085
September 2017	3,533	182.1	1,267	74,352
	81,841		27,500	1,395,115

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D. Spooner - CDO Report.

Training

I attended The North of England Training Seminar in Barnsley with Debra – a very interesting day with an opportunity to meet exhibitors that have excellent working relationships with Town and Parish Councils. The day started with a networking opportunity with fellow clerks and officers. During the day, we heard about important legal and financial changes to the sector; best practice with regards using social media - including how to deal with criticism and complaints, and we met our new Regional Director - Adam Keppel-Green.

Allotments

Debra and I carried out the monthly allotment inspections

I also took Cllr. Rachel George to visit the allotment to have a look around – her first visit as a new councillor



I have sent all the tenancy letters out for the period October 2017 – September 2018, to include the prior notification of rental increase in-line with RPI for the period October 2018 -September 2019. I have met with four tree surgeons to get quotes for cutting back the leylandii on site – on the agenda for a decision.

Regenda

Cllr. Terry Rogers and I met with Tracy McPhee and Peter Hamilton from Cass Associates who has been brought in to work on the masterplan for West View and wider Fleetwood areas. An interesting meeting that touched on some exciting plans for Fleetwood. Peter will be presenting this plan during September or Octobers full council meeting.

Festive Lights

I attended the festive lights committee meeting on 30th August
I have applied for the road closures for the Lantern Parade
I have organised the unmetered supply via Eon and Electricity Northwest
I have submitted the information for the licence for Christmas Lighting on the highway
I sent the use of land applications for both the switch on at the Marine Gardens and the Reindeer run and can confirm that the £50 charge has been waived for both applications.
I am in contact with local businesses asking for raffle prizes for our fundraising events.
The installation date for the lights will be taking place over the weekend of 11th and 12th November

ASB Issues on Pharos Ward

I accompanied Cllr. Rogers to a meeting at the civic centre with Mark Billington; Shelley Birch and Mark Fenton to discuss organising a joint consultation exercise to ask the young people of Fleetwood what they would like to see happen in Fleetwood and what sort of activities they would like to take part in.
I will be meeting again in early October to discuss what the consultation format should be and how many sessions and who should be invited.
I will report back the findings at a future meeting.

The Mount Crest

Cllr. Terry Rogers and I met with Graham Clarke and Mark Fenton to look at options to prevent soil and water being washed over the crest during the winter months, making it dirty and dull. Wyre Borough have agreed to place a raised lip and channel at the top of the crest which will direct the water away to the side. Once this has been done, will arrange with Community Payback to clean the crest.

Fleetwood in Bloom

I am delighted to report that we have been invited to the celebration event in Southport which means that we have been awarded a prize - we will get to know what colour the award is at the event on Friday 3rd November.
I will organise a debrief with the working group following the celebration event so that we can start planning the entry next year.
I will be obtaining quotes from 3 local suppliers to be our preferred supplier – these will appear on Octobers agenda for a decision to be made.