



# Fleetwood Town Council

Onward to a Better Future

## THE MINUTES OF THE MEETING OF FLEETWOOD TOWN COUNCIL AND AGM HELD ON 30<sup>th</sup> MAY 2017 AT THE NORTH EUSTON HOTEL, FLEETWOOD 7p.m.

### 2315 OPENING OF THE MEETING.

Present: Councillors Rogers, Barrowclough, Glasgow, Anderton, Stirzaker, Raynor Stuchfield and McLaughlan.

Also Present: The Clerk, Community Development Officer, Sgt Harper and 15 members of the public.

### 2316 TO ELECT A CHAIRMAN OF THE COUNCIL.

Councillor Terry Rogers was duly elected

### 2317 TO RECEIVE THE CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE.

Received and signed by the Clerk and Chairman

### 2318 TO ELECT A VICE-CHAIRMAN OF THE COUNCIL.

Councillor Michael Barrowclough was duly elected.

### 2319 APOLOGIES FOR ABSENCE.

Apologies were accepted from Councillors Hewitt, Tilling, B Stephenson and E Stephenson.

### 2320 TO APPOINT REPRESENTATIVES TO OUTSIDE BODIES.

- a) Wyre Area Committee (Forum) – 3 representatives - Cllrs Barrowclough, Rogers and Anderton duly appointed
- b) Planning Ambassador - 1 representative -Cllr Stirzaker duly appointed.
- c) Rotary Fireworks - CDO, and Cllr Stirzaker duly appointed
- d) PWRS - Cllrs Stuchfield and Stirzaker duly appointed.

#### Councillors

T Rogers (Chairman) E. Anderton B. Glasgow M. Barrowclough (Vice Chairman) N.Stuchfield M. Stirzaker  
P. Tilling C. McLaughlan B. Stephenson E.Stephenson R. Hewitt C. Raynor



2321 TO APPOINT REPRESENTATIVES TO FLEETWOOD TOWN COUNCIL COMMITTEES AND SUB-COMMITTEES

- a) Office Committee - Cllrs Rogers, Barrowclough, Stirzaker duly appointed
- b) Review Panel - Cllrs Anderton & Stirzaker duly appointed
- c) Grievance Panel - Cllrs Rogers, Anderton, Stuchfield & McLaughlan duly appointed
- d) Grievance Appeal Panel (Cllrs Barrowclough and Glasgow duly appointed – item deferred to June meeting to nominate/appoint further 2 members
- e) Festive Lights Committee - Cllrs Tilling, Anderton, Raynor and Stirzaker duly appointed.

2322 TO APPOINT REPRESENTATIVES TO FLEETWOOD TOWN COUNCIL WORKING PARTIES

- a) Employment Working Party - Cllrs Raynor and Stuchfield duly appointed.
- b) Media Working Party - Cllrs Stirzaker, Anderton, Raynor and the Clerk duly appointed.
- c) Town Plan - Cllrs Anderton, Barrowclough, Rogers duly appointed..
- d) Health Working Party - Cllrs Raynor and Barrowclough duly appointed.
- e) Precept Working Party (Cllrs Stirzaker, Anderton, Barrowclough, Rogers and McLaughlan duly appointed – deferred to June meeting to appoint representative from Mount Ward **SHOULD BE ONE MEMBER PER WARD**).
- f) Fleetwood in Bloom - Cllrs Rogers, Stirzaker and Tilling duly appointed
- g) Team Fleetwood - Cllrs, Rogers, Anderton, Barrowclough duly appointed.
- h) Allotments Inspections – rota - All Councillors confirmed as of September 2017. To be carried out by Clerk and CDO in the interim.
- i) Fleetwood Museum - Council resolved to defer this matter to the June Meeting and Change it to a representative of an outside body (Trustee) as the working group had formally completed its work.
- j) Fleetwood Marsh Reserve - council resolved to defer this matter as a representative of Mount Ward would be preferred.

2323 TO ACCEPT THE MINUTES OF THE MEETINGS 25<sup>TH</sup> APRIL 2017  
Duly accepted and signed off.

2324 TO RECORD DISCLOSABLE PECUNIARY INTERESTS FROM MEMBERS IN ANY ITEM TO BE DISCUSSED.



None recorded

2325 TO RECORD OTHER INTERESTS FROM MEMBERS IN ANY ITEM TO BE DISCUSSED. COUNCILLORS ARE REMINDED THAT THEY SHOULD LEAVE THE MEETING AFTER MAKING REPRESENTATIONS

None recorded.

2326 CHAIRMAN'S REPORT (FOR INFORMATION ONLY).

Attended several museum related meetings – still delays over signing lease due to ongoing exhibit inventory. Met with the Chief Inspector of Fleetwood Police and Wyre Councillor Berry re local anti-social behaviour. Congratulations to all LCC Councillors elected for Fleetwood. The Council's thoughts and condolences are with the victims of the Manchester terrorist attack and their families.

2327 CLERK'S REPORT (FOR INFORMATION ONLY).

- Notice of Councillor vacancy in Rossall Ward expired 19th May without a request for election – the co-opt process is now underway with any applications to be made by 12th June. Applications must be made on the appropriate form – available along with guidance notes from the Clerk.
- Carried out further research into local shopwatch scheme – agenda item to be presented in June.
- Switching from Santander account to HSBC completed on 12th May – balance transferred and account closed.
- Portfolio guide for CiLCA qualification received and separate agenda item noted for reading material required. First evening workshop attended 18th May. Next meeting 14th June. Portfolio submissions started.
- Meeting with Jane Littlewood at the Rabbit Patch (plus CDO) held on 9th May to discuss additional exposure on Visit Fleetwood Social Media and proposed Website re-design.
- Meeting arranged with Tim Blythe, LCC countryside services on Sat 3rd June for CLRs to meet to discuss the future of Fleetwood
- VAT refund of £4204.84 received from HRMC on 24/5/17.

2328 CDO'S REPORT (FOR INFORMATION ONLY)

- Contract agreed with Community Payback to employ them for 1 day a week for 6 months as agreed by full council last year. They have been working very hard to get all the boats; pots; troughs and planters stripped and ready for planting this year's plants.
- Written letters and visited key stakeholders in the town and secured sponsorship from various people and/or businesses – a full list is on the Town Council website, Facebook and Visit Fleetwood. Including a reimbursement of £504.84 from last year, have secured £2294.32 in sponsorship, which will be used to provide additional planters along the promenade and shops. Will report back the final figure at next month's meeting.



- Working with both St Peters, St Marys churches and schools to plant out a section of their grounds. The schools have been given a brief to include a recycling element to their planting
- Willow Garden project is working in partnership with Fleetwood in Bloom again this year. Following a walk-around we have identified a location for a piece of recycled art.
- We now have a number of FIB volunteers to include a number of our elected members anyone wishing to join in the planting fun please contact the CDO.
- Festive Lights - met with Martin Booker to discuss involving Fleetwood Football Club in fundraising for Fleetwood Festive Lights this year, and also how the squad could get involved in a community activity with schools in the run up to the Lantern Parade. Further discussions have been planned and I will report the outcomes at a future meeting.
- The committee decided to use Blachare as their chosen supplier for the Festive lights this year - meeting with the project manager from Blachare early next month to plan the Installation.
- Missing Heritage Plaques - met with Richard Gillingham to talk about the missing/damaged/broken heritage plaques from various locations. Further research to include costings to consider replacing some or all of the plaques –will be brought back to the next meeting for discussion/decision.

## 2329 WARD REPORTS (FOR INFORMATION ONLY).

### Cllr Stirzaker (St Wulstans)

Attended Back on Track and Festive Lights meetings.

Still pursuing the possibility of M&S opening in the old Store 21 on Lord St – issue is still with the new store team. Announced that the Brian House summer fundraiser event will be opened by Andy Pilley.

### Cllr Raynor (Pharos)

Dealing with flytipping issues on Pharos ward – Wyre Council notified. Reported an abandoned building on Poulton Rd that has had kids trespassing in it. Attended the festive lights meeting and a meeting with the Beehive trustees regarding the Intercepted Food Group initiative.

### Cllr Stuchfield (Warren)

Attended Jeff Banks (PWRS) funeral on behalf of FTC. Several Back on track meetings and a track walk with shadow transport minister who has pledged funds over 5 years to re-open the line. A public meeting for back on track will be arranged in the summer. Reported health and safety concerns re drug and alcohol use in the town. Met with the FTFC apprenticeship co-ordinator and the two apprentices who presented at the March council meeting for feedback.



#### Cllr McLaughlan (Park)

Has been meeting with stakeholders on proposals to hold a Fleetwood Park run every Saturday morning (a timed 5k run held nationally). Wyre Council will fund and provide the promenade as a venue – volunteers are needed so please contact Caroline or Angela Longstaff at Wyre if interested.

#### Cllr Anderton (Warren)

Attended Festive Lights, FIB and Beehive trustees meetings. Dealing with a ward issue related to a Wyre Council lease. Confirmed the Pier Site planning application would not be on the Agenda for Junes Wye planning committee meeting, but will hopefully be on July.

#### Cllr Barrowclough (Rossall)

Reported weed infestation on streets in the ward. Been contacted by Larkholme School re ongoing parking problems – asked community police team to put a visit on their rota. Commented on the amount of cannabis use in the town.

#### Cllr Glasgow (Rossall)

Carried out a ward walk. Reported some demolition of flats in the ward.

### 2330 MEETING ADJOURNED TO ALLOW PUBLIC PARTICIPATION.

#### a) Neighbourhood Policing Team report.

Sgt Harper was in attendance and reported on the following:

- There has been a reduction in anti-social behaviour around the Mount and Marine Hall gardens however this is due to the larger group breaking up and moving to other locations. Jubilee Quay has also been targeted.
- Burglary and anti-social behaviour figures show no change from last year. Theft figures are down but opportunistic car related crimes still increasing. Preventative and educational measures are in place.
- There has been no reported increase in racial hate crime.
- A wanted man advert on social media has resulted in a successful arrest.
- Fleetwood Celebration event planned over the Tram Sunday weekend has been cancelled.

#### b) Representations from members of the public.

- MOP reported kids climbing on the cantilever on ABP land. Police are aware and ABP taking steps to restrict access.
- MOP noted that the Wyre street cleaning scarab could not get between parked cars – was there any scope to introduce manual street cleaning.
- Representations made by two allotment holders in respect of item 2352. Didn't think they had enough notice of the item. Said that they believed they had been given assurances when the ownership of the allotments moved to FTC that they would always be able to keep their plots due to time and expense spent on them. Cllr Rogers advised councillors could not



comment at this point but representations would be considered when the agenda item was discussed.

- MOP commented that there were also allotment holders living out of the FY7 area and that larger plots should be split to make more availability
- MOP asked if reasons for bringing the allotment plot agenda item to the table would be given.
- MOP commented on the Goth funnel/Fishermans memorial item and asked if a news item could be put on the councils website to explain the handover of the assets.

2331 **To reconvene the meeting.**

2332 TO NOTE THE BUDGET MONITORING SPREADSHEET FOR 2017/18.

Duly noted

2333 TO REVIEW AND COMPLETE SECTION 1 OF THE EXTERNAL AUDIT ANNUAL RETURN

Council reviewed and approved the named section. Signed by Chair and Clerk.

2334 TO REVIEW AND COMPLETE SECTION 2 OF THE EXTERNAL AUDIT ANNUAL RETURN.

Council reviewed and approved the named section. Signed by Chair and Clerk.

2335 TO CONSIDER A GRANT AID APPLICATION FROM THE NATIONAL COASTWATCH INSTITUTION FOR £956.94

Council resolved to approve the full amount of the grant aid application.

2336 TO CONSIDER A GRANT AID APPLICATION FROM THE FLEETWOOD SCARECROW FESTIVAL COMMITTEE FOR £1000

Council resolved to approve the full amount of the grant aid application.

2337 TO APPROVE THE PURCHASE OF BOOK REQUIRED TO SUPPORT CILCA QUALIFICATION FOR THE CLERK.

Purchase approved.

2338 TO APPROVE PAYMENT OF £90.00 (INC.VAT) FOR INTERNAL AUDIT CHARGE.

Approved

2339 TO APPROVE PAYMENT OF FOR INSTALLATION OF OFFICE SHELVES

Approved

2340 TO APPROVE PAYMENT OF INVOICE FOR REPLACEMENT ROOF, RENDER AND GARDEN WALL.

Approved

2341 TO APPROVE A PAYMENT OF INVOICE FOR REPAIR TO PLANTER BOAT AT ASH ST

Approved



- 2342 TO APPROVE PAYMENT OF INVOICE FOR INSTALLATION OF WINDOWS AT 122 POULTON RD  
Approved
- 2343 TO APPROVE PAYMENT FOR FLEETWOOD IN BLOOM COMPOST  
Approved
- 2344 TO APPROVE PAYMENT FOR BUSINESS CARDS  
Approved
- 2345 TO CONSIDER ALLOCATING AN ANNUAL BUDGET TO BOOST FACEBOOK POSTS OF UP TO £200 PER FINANCIAL YEAR.  
Council resolved to defer this item to the Media Working Group to define the measurement criteria and recommend the way forward to full council.
- 2346 TO CONSIDER AN INCREASE TO THE WEBSITE/ADVERTISING BUDGET (CURRENTLY £2000 PER ANNUM)  
Deferred to the Media Working group for further discussion on benefits and costs
- 2347 TO DISCUSS A PROPOSAL FOR THE HANDOVER CEREMONY FOR THE GOTH FUNNEL/FISHERMANS MEMORIAL TO TAKE PLACE ON JUNE 16<sup>TH</sup> AT 10.30AM, VENUE TO BE PROPOSED  
Cllr Anderton requested a weekend event so those working during the week could attend. Item deferred for Cllr Rogers and the clerk to discuss date and time with Mr Pearce.
- 2348 TO CONSIDER LCC PROPOSALS FOR FLEETWOOD MARSH RESERVE.  
The attached background information was noted by members. A meeting with LCC Countryside manager will take place on 3<sup>rd</sup> June.
- 2349 TO CONSIDER A QUOTE FROM THE RABBIT PATCH UNDER SECTION 11.1(A) OF THE FINANCIAL REGULATIONS (EXTENSION OF EXISTING CONTRACT)FOR UPDATE OF THE EXISTING WEBSITE.  
Council resolved to approve the quote and website upgrade on the caveat that:
- The Clerk checks 2 years minutes to make sure this item was not already put before council.
  - The requirements for the upgrade are discussed and agreed by the Media Working group.
- 2350 TO APPROVE THE PURCHASE OF WEED SUPPRESSANT MEMBRANE/SECURING PEGS TO COVER THE BEDS OF THE COUNCIL COMMUNITY PLOT.  
Council resolved to dismiss this proposal and task the Clerk with obtaining a local quote. An agenda item was also proposed for June to consider freeing up the plot for a new tenant.



2351 TO CONSIDER AND APPROVE ONE OF 3 QUOTES TO PURCHASE A WATER BOWSER FOR FLEETWOOD IN BLOOM.

The quote on page 53 of the pack for £843.50 (inc. VAT and delivery) was approved.

2352 TO CONSIDER A PROPOSAL REGARDING DOUBLE PLOT TENANCY ON THE ALLOTMENTS.

After discussion council resolved to dismiss the proposal and a counter proposal was made for the 2 double plot holders to continue with their plots in good faith until they chose to relinquish them. Council resolved to approve this counter proposal and instructed an agenda item regarding re-convening an allotment committee/working group be placed on Junes agenda.

2353 TO NOTE PLANNING APPLICATIONS CONSIDERED BY MEMBERS AND AGREE ANY ACTION TO BE TAKEN

Duly noted - No comments were made.

2354 ITEMS FOR INFORMATION AND ITEMS FOR INCLUSION IN THE NEXT AGENDA.

- Membership of Grievance Appeal Panel - Cllrs Barrowclough and Glasgow duly appointed – item deferred to June meeting to nominate/appoint further 2 members
- Membership of Precept Working Party (Cllrs Stirzaker, Anderton, Barrowclough, Rogers and McLaughlan duly appointed – deferred to June meeting to appoint representative from Mount Ward **SHOULD BE ONE MEMBER PER WARD**).
- Fleetwood Museum Trustees (was working group) - Council resolved to defer this matter to the June Meeting and change it to a representative of an outside body (Trustee) as the working group had formally completed its work.
- Fleetwood Marsh Reserve working group - council resolved to defer this matter to June as a representative of Mount Ward would be preferred.
- To reconsider/approve the purchase of weed suppressant membrane (local quote to be obtained) to cover the beds of the council community plot.
- To discuss and approve a proposal to consider free up the community allotment plot (plot 1) for a new tenant.





- To discuss a proposal to re-convene a committee or working group to oversee the management of the allotments. If in favour to include nomination and appointment of a chair, vice chair and minute taker.

2355 TO AGREE/APPROVED ACCOUNTS FOR PAYMENT  
Approved.

**2356 DATE AND VENUE OF THE NEXT MEETING, WILL BE ON TUESDAY 27TH JUNE AT THE NORTH EUSTON HOTEL, 7PM.**

**The meeting ended at 21.40**

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Signed  
Chair, Fleetwood Town Council