



Fleetwood Town Council

Onward to a Better Future

Minutes of the Annual Parish (AGM) meeting of the Town Council on Tuesday 29 May 2018 At the North Euston Hotel Fleetwood at 7 p.m.

Present at the meeting: Councillors Rogers, Glasgow, George, E Stephenson, B Stephenson, M Barrowclough, E Anderton, M Stirzaker, C Raynor, N Stuchfield.

The Clerk – D Thornton

Mick Grey – Fleetwood Rotary Club

PC Tracey Finlayson

11 Members of the public.

2675 Opening of the meeting. Cllr Rogers opened the meeting and welcomed councillors and members of the public

2676 To elect a Chairman of the Council.

Councillor Rogers was duly re-elected as chairman (Prop: M Stirzaker, 2nd M Barrowclough) Unanimous.

2677 To receive the Chairman's Declaration of Acceptance of Office.

Signed and witnessed in the office the following day.

2678 To elect a Vice-Chairman of the Council.

Councillor Barrowclough was duly re-elected as chairman (Prop: B Stephenson, 2nd E Anderton) Unanimous.

2679 Apologies for Absence accepted from Cllrs Hewitt, McLaughlan and Tilling.

Councillors

T Rogers (Chairman) E. Anderton B. Glasgow M. Barrowclough (Vice Chairman) N.Stuchfield M. Stirzaker
P. Tilling C. McLaughlan B. Stephenson E.Stephenson R. Hewitt C. Raynor R. George



2680 To appoint representatives to outside bodies. (Current representatives confirmed in 2016 are shown in brackets).

- a. Wyre Area Committee – deferred to confirm new format of meeting and requirements for representation.
- b. Planning Ambassador Cllr Stirzaker re-appointed
- c. Rotary Fireworks - Cllr Rogers appointed
- d. PWRS - Cllr Stuchfield to remain on the board of trustees.
- e. Shop watch representatives, and designated roles therein – Cllrs Rogers, Raynor and Stirzaker appointed – roles to be assigned as scheme develops.
- f. Fleetwood Museum Trustee - Cllr Rogers re-appointed
- g. To nominate a Town Council approved candidate(s) as a trustee for Healthier Fleetwood - Cllr Stuchfield appointed

2681 To appoint representatives to Fleetwood Town Council committees and sub-committees

- h. Office Committee - Cllrs Rogers, Barrowclough, Stirzaker re-appointed
- i. Review Panel – no longer required. Council resolved to disband
- j. Grievance Panel - Cllrs Rogers, Anderton, Stuchfield & George appointed.
- k. Grievance Appeal Panel - Cllrs Barrowclough, Glasgow, B.Stephenson, E Stephenson re-appointed.
- l. Festive Lights Committee - Cllrs Tilling, Anderton, Raynor, Stirzaker re-appointed.

2682 To appoint representatives to Fleetwood Town Council working parties

- m. Employment Working Party - Cllrs Raynor, Stuchfield re-appointed
- n. Media Working Party - Cllrs Stirzaker, Anderton, Raynor re-appointed
- o. Town Plan - Cllrs Anderton, Barrowclough, Rogers re-appointed
- p. Health Working Party - Cllrs Raynor and Stuchfield appointed.
- q. Precept Working Party ONE PER WARD - Cllrs Stirzaker, Anderton, Barrowclough, Rogers appointed. Deferred for members for Mount and Park wards to be appointed.
- r. Fleetwood in Bloom - Cllrs Rogers, Stuchfield, Tilling, Stirzaker, George and B Stephenson appointed.
- s. Team Fleetwood - Cllrs, Rogers, Anderton, Barrowclough re-appointed
- t. Fleetwood Marsh Nature Park - Cllrs George, Anderton, Stirzaker, Stuchfield, E Stephenson, Tilling re-appointed.
- u. Allotment Working Group - ***elected members only***, Cllrs Glasgow, B Stephenson, E Stephenson, Anderton and Stirzaker appointed.

2683 To record Disclosable Pecuniary Interests from members.

None declared



2684 To record Other (Personal or Prejudicial) Interests from members.

Interests declared for confidential matters and members excused themselves from the room – see later items.

2685 To accept the minutes of the meetings of 24 April 2018.

The minutes were duly accepted.

2686 To note that all councillors and officer's reports will be submitted in writing from this date forward as agreed at the last meeting. To be sent in electronic format to the clerk for inclusion in an appendix of the minutes.

Duly noted. Reports are at appendix A

2687 To summarise and note GDPR guidelines for councillors as issued by e-mail on 17th May and included as a paper copy in the meeting pack.

The clerk summarised the requirements and advised members to contact her if they had any queries or issues. 3 councillors are yet to set up their new e-mail addresses and were advised to do so asap.

2688 Adjournment to allow public participation (1).

(i) Neighbourhood police team report

PC Tracey Finlayson attended on behalf of the Neighbourhood policing team. As a whole crime figures are at a similar level to last months, shop and stall theft is slightly down, ASB is up – expected due to school holidays and good weather. A prolific shoplifter has been arrested and is on remand. Pleased to report that the Shop Watch scheme bid to LANPAC has been approved and funds will be made available to assist with the re-launch of the scheme. The ASB car is running 5-9pm and is providing a fast-trac contact service for those reporting ASB.

Questions arising:

- Witnessed a very drunk young girl being dealt with by a solo officer on patrol – is this normal? Yes – most patrols are solo, if assistance is required/violent suspect than more patrols will be sent – resources do not allow pairs of officers on patrol.
- Are unlit cyclists dealt with by the police? Have there been any prosecutions. Yes – it is an offence to ride unlit after dark. Police will stop and caution if seen. Cannot confirm if there have been any prosecutions.
- Do officers use body cams – for their own protection as much as recording arrests etc? Yes – there are body cams available but not allocated to all individuals yet and not everyone trained yet.



- (ii) **Presentation on the Beach wheelchair project – Mick Gray, Rotary Club.**
A presentation with slides was given which are attached. Details of the types of devices, cost, proposed use, and the progress of an initiative already running in Scotland were provided. The Rotary are bringing the potential for a similar scheme in Fleetwood to the councils attention and are currently working informally with councillors Raynor and George on potential funding streams, including Healthier Fleetwood

2689 To reconvene the meeting

- 2690 To consider and approve a proposal to fund un-limited free use of the Splash Pad at YMCA Fleetwood for all children resident in Fleetwood for the 2018 summer season, when accompanied by a parent or guardian, on production of proof of address. If approved the subsidy of £2500 to be payable on receipt of invoice from the YMCA.**

Councillors debated concerns regarding historical promises about free use of the splash pad and the failure of Wye Council to ensure this happened. Others commented that they thought it a good use of precept money. There was also a request for advance notice of proposals being considered for agenda items. All councillors wished to provide the free access to Fleetwood children and resolved to approve the proposal – Unanimous.

- 2691 To note the final income and expenditure budget monitoring document for the 2017 In-Bloom Project.**

Duly noted.

- 2692 To note the final income and expenditure budget monitoring document for the 2017 Festive Lights Project.**

Duly noted.

- 2693 To consider an application for grant aid from the Tram Sunday team**

The application was approved - Unanimous

- 2694 To consider a proposal from Wyre Council Arts and Events development officer to match fund elements of the final homecoming parade. The total amount applied for is £5935.00.**

Council agreed to match fund the event at the amount requested (9 for, 1 abstention)

- 2695 To consider a proposal from the neighbourhood policing team to allocate a budget of £2175 (which will match the LANPAC grant if approved) to fund the re-launch of the Fleetwood Shop Watch scheme.**

Councillors already involved in the re-launch of the scheme explained its main features and benefits. Council resolved to approve the budget amount requested – Unanimous.



2696 To consider and approve a request for Michael Conn to be ratified as a member of the Festive Lights committee.

Duly noted and approved.

2697 To consider and approve an additional budget (general community) for 15 litres wood stain for 16 x benches on Lord St. – the price quoted from Fish's is £64.80 inc. VAT.

A budget of £64.80 was approved for the wood stain, however Clerk to check with Bonney and Walshes for their prices and purchase at the best value. Unanimous.

2698 To consider and approve a request for additional in-bloom budget for 2x planter boats donated by Farmer Parrs: Compost = £150.00, Plants = £280.00, Total: £430.00.

Additional funds approved – Unanimous.

2699 To approve the retrospective purchase (from the main budget) at £28.45 of an additional 2 railing planters to replace those vandalised at Ash St tram stop under the clerks emergency powers.

Additional funds approved – Unanimous

2700 To approve a budget of up to £70.00 for a replacement double handset phone for the office. The answerphone volume mechanism is broken, and the battery in the secondary handset no longer charges.

Budget of up to £70.00 approved – unanimous.

2701 To approve the payment of the following invoices by BANK TRANSFER:

- Ribble valley Building Services, Fire Extinguisher service £51.84
- Lexis Nexis – 10th Edition of Arnold Baker £60.00
- G J Brookes – Allotment Survey £480.00
- JW Fish – paint supplies and allotment keys(chèque) £242.68
- Pro-fix Windows – replacement office front door £988.82
- Premier Electrical - PAT Testing Invoice £118.80
- Wyre council – annual webcam charge £432.00

Duly approved – unanimous.

2702 To note and approve invoices paid to meet the terms of payment:

- C -a-solutions, internal audit fee £144.00
- Roll and Scroll - final poppy bench £1183.33

Additional funds approved – Unanimous.

2703 To consider and agree (in principle) the purchase of an additional poppy bench from Roll and Scroll to be placed in the Memorial park if approval is granted by Wyre Council and an appropriate site can be agreed before the end of 2018.

Deferred until 10th July for an update from the original proposer Cllr Hewitt who has given her apologies for tonight.



2704 As highlighted by Barton Grange Management, road safety for staff is an issue when erecting and taking down the West View roundabout tree. RSS and BBC (transport team) have suggested cones and signs as the vehicles are too large and would cause an obstruction. The cones would not constitute a road closure. Both RSS and BBC have quoted £180 per visit (plus VAT) to manage the safety aspect. Total cost £432. Festive Lights Committee were asked on 14 May to approve this expenditure address health and safety issues and the council's duty of care to its contractors. The Committee have approved on principle as this is a Health and Safety issue and requested referral to full Council to request that the cost be added on to the Christmas Tree budget from the main account.

Duly approved – safety costs will be added on to the Christmas tree budget.

Unanimous

2705 To consider and approve a budget of £170.00 to purchase 30 x flags (15 union jacks and 15 poppy flags – details enclosed) and plastic ties to attach. To be attached to the 30 brackets above businesses on Lord St and Albert St.

Duly approved – unanimous.

2706 Adjournment to allow public participation (2).

Questions & comments arising:

- Could whole of council put pressure on Wyre Council to allow a poppy bench in the Memorial park? The friends group are supportive and see no reason why it wouldn't be compatible. Cllrs confirmed they have already approached Wyre on several occasions but would try yet again.
- Request that the Homecoming parade route be properly checked this year to avoid running into road works as happened in 2014.
- MOP finds it ironic that FTC have approved the splashpad subsidy when it should have been free in the first place. Councillors agreed but are putting Fleetwood children first.
- Can FTC ensure Wyre Council repair the fountains in the Marine Hall Gardens. They are off-line again. Councillors advised they would make representations.

2707 To Reconvene the meeting



2708 To note planning applications considered by members and agree any action to be taken or response to the planning authority.

Duly noted. Cllr Anderton suggested that FTC should give written support for the Mount restoration (18/00263/FUL and 18/00264/LBC). Councillors agreed and the clerk was asked to draft an official headed letter to that effect.

2709 To receive items for information and items for inclusion in the next agenda subject to full information being available.

- To confirm the new format of the Wyre Area Committee and requirements for representation.
- Precept Working Party ONE PER WARD - Cllrs Stirzaker, Stuchfield, Barrowclough and Rogers appointed. Partially deferred for members for Mount and Park wards to be appointed.
- To consider and agree (in principle) the purchase of an additional poppy bench from Roll and Scroll to be placed in the Memorial park if approval is granted by Wyre Council and an appropriate site can be agreed before the end of 2018. Deferred until 10th July for an update from the original proposer Cllr Hewitt who has given her apologies for tonight.

2710 To agree Accounts for Payment– see enclosed information sheet.
The accounts for payment were approved - Unanimous

2711 To consider and resolve to exclude the public and press under the Public Bodies (Admissions to meetings) Act 1960 and the Data Protection Act 1999, to hear:

1. An item as confidential regarding staff salaries
2. An item as confidential between councillors
3. An item as confidential regarding the FTC allotments.

Council resolved to exclude the public for the reasons noted – unanimous.

The next meeting will be on Tuesday 10th July at the North Euston Hotel at 7pm

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Debra Thornton
Clerk to Fleetwood Town Council



CONFIDENTIAL – PRESS AND PUBLIC EXCLUDED FROM DISCUSSIONS

- 2712 To approve an item relating to the clerk and CDOs salaries (new pay rates wef. 1/4/18) as confidential between staff and their employer.**

Council resolved to approve the new rates of pay as approved by the NJC from 1st April 2018 for the Clerk and CDO – Unanimous

Councillors Rogers and Anderton declared a personal interest in agenda items 2713 and 2714 and left the meeting room. Cllr Barrowclough chaired the discussion.

- 2713 To agree to formal (public) minutes to state for the record that standing order 29 (now re-numbered to standing order 11) has been used inappropriately on 3 previous occasions.**

Council resolved NOT to agree the proposal to record this information in the minutes (as suggested by the Wyre council standards committee). 5 in favour, 2 abstentions.

- 2714 To consider the provision of an independent mediation day between councillors as recommended by the Wyre Council standards committee on 14 March 2018.**

Council resolved NOT to approve funds for mediation. Unanimous.

Councillors Rogers and Anderton re-joined the meeting. Councillors George and Stirzaker declared a personal interest in agenda item 2715 and left the meeting room

- 2715 To consider a complaint on standards of behaviour in relation to the Larkholme allotments.**

Members discussed the complaint and responses documented and made the following resolutions:

- a. That there had been a breach in the allotment rules on standards of behaviour
- b. That no party was entirely to blame in the matter
- c. That a letter be issued to both parties, stating the councils agreed views on the matter and laying out their requirements
- d. That a third party involved in the complaint should continue to be invited to meet informally with Cllr Rogers to discuss that matter, and if appropriate refer to full council for further deliberation. A letter to be issued by the clerk.



Appendix A – councillors ward reports and officers reports.

Cllr Stuchfield

Planning Schedule Laidleys walk build 17/00745/FULMAJ

Unfortunately, despite the very good opposition by residents and Cllrs the outcome has been given and the inspectorate passed the build. Even though WC had refused planning permission.

Ironically, the first morning the builders came to start the work they were faced with blocked road access due to parked vans and cars by residents who always park outside their home had gone on holiday so unable to gain access.

Wyre dock Development: No additional information

Transport for the North : Meeting highlighted the issues effecting Fleetwood and that there was not any significant mention of transport for Fleetwood only improvements to A585.

Fleetwood back on track: 1st May 2018 Positive moves being made on the track as always by the dedicated team of volunteers. It has come to the stage that Fleetwood back on track is looking at becoming a constituted group to look for additional external funding. Smaller funding pots are accessible for specific items.

Next meeting 29th May 2018

Informal open discussion about the mission statement and rationale for the proposal newly constituted group. Some good news however Highways England have agreed to replacement of sleepers 60 in all for Jameson Rd track and work has slowly started on the track behind Broadwater Caravan Park which is good news.

Next meeting 26th June 2018

Healthier Fleetwood

Attended Healthier Fleetwood meeting at Emmanuelle church 2nd May 2018

Promoted Fleetwood in Bloom and volunteer recruiting.

Promoted FTC and residents garden competition.

Promoted Fleetwood back on track volunteer opportunities.

Promoted Avon Green open space in need of volunteers

Fleetwood in Bloom

Planting. North Euston boat with Cardinal Allen girls group and teachers and CDO. Excellent effort put in by Cardinal Allen girls a very successful planting session.

Planting. Boat on at boating lake with the Willow Garden Project and staff and CDO.

Excellent work done by group, planted in record time too on a scorching hot day Photos taken by clerk for publicity. Community planting Day Memorial park and Town.



A thoroughly focused team effort by all who turned up, varying in ages and abilities. A most productive strategic deployment demonstrating community cohesion and participation. A job extremely well done by all.

Halite CLP update

Next panel meeting 4th June 2018 Cancelled E-mail received forwarded to clerk

Youth Provision No update yet.

Avon Green Project

Avon Green consultation is to begin over the next two weeks. Myself and Stacy Cox from the neighbourhood team will be delivering leaflets and drumming up interest prior to consultation day on the 13th June 2018.

The consultation will be held 1 - 3pm later if time is permitted

The bug and a brew theme has been changed due to late release of funding.

We will be informing the local community of all the ideas and presenting a big image of the possible area, concept boards as well as additional information should it be needed.

Once consultation has wrapped and has been collated we will then move forward with looking at starting works on the area. (Jamie Shields Regenda)

This is a good piece of multi -agency working demonstrating best practice and cohesive community working. Involved with project URPotential, Simon Lawton CVS, West View Community centre.

Marsh working Group

Meeting arranged for 17th May unable to attend.

However, I received feedback from Jamie Shields Regenda e-mail sent to clerk.

Cllr Stirzaker

On Wednesday 25th April I attended 'Save the Wyre light' talk held by our Civic society. This was very informative and highlighted the need for a commemorative piece being designed to state the importance of this lighthouse being the first lit screw pile lighthouse in the country.

On April 30th I attended the 'Final homecoming ' meeting. Things are progressing well with community engagement being a main focus.

On May 1st and 29th I attended 'Fleetwood Back on track' We're getting there, to quote another rail group, only slowly. More signatures are needed.

On Friday 4th May I attended a very disappointing meeting with Langley house trust. They are the owners of 3 properties in Fleetwood one of which had recently been all over the internet for housing a repeat child sex offender. I wanted a guarantee they would not house any in the houses in Fleetwood as all properties in our town are close to parks, schools and children. Saying it was like placing a child in a Sweet shop and saying don't touch. They gave



us no guarantees.

On Sunday 6th May I attended another successful event held by our civic society. The unveiling of the Sir Peter Hesketh statue. A wonderful day where the sun reigned down on us. Well done to the Civic society whom I presume have people in very high place to control the sunshine for us.

On 17th May I attended the Nature reserve meeting, things are progressing well in this joint venture with LCC and I look forward to the future of this great site.

As well as these meetings I have been reporting dog fouling, pot holes, fly tipping and neighbourhood issues on my ward which are regular occurrences on all wards.

Cllr McLaughlan

I attended The Fleetwood Action Group at United Utilities on the 1st May. There have been no major issues with odour. Again, there are only two people reporting odours, so I would encourage people to ring the odour line if they ever smell the treatment works.

Cllr Hewitt

* Reported to Wyre Council of rubbish being dumped regular in Mount Ward and on Jameson Road.

*dealt with 'on going' case studies

*taken on board several concerns of constituents: rubbish in alleys and noisy neighbours.

*attended the unveiling of the statue of Sir Peter Hesketh.

Clerks report

- Agenda and packs prepared for Full Council and Festive Lights meetings
- Dealt with several customer enquiries by phone, e-mail and in person at the office.
- Paid invoices and banked receipts.
- Further research on mediation services for meeting agenda item
- VAT refund of £12,412 received and re-allocated back into individual budgets.



- Ongoing screening of retained documents for GDPR compliance - will be using confidential waste service for disposal.
- 30th April – attended Final Homecoming parade steering group meeting. The group agreed the parade route would start at the memorial park and end at Marine Hall gardens due to risks associated with weather and ground conditions.
- Weds 9th May – attended in-bloom meeting at Wye Council
- Attended GDPR training course at Wyre Council 16th May – specific guidance notes for FTC created and issued to all councillors and staff.
- Attended Marsh Nature Park working group 17th May
- Supported CDO with in-bloom infrastructure and planting. Volunteered at community planting day on 27th May.

REMINDERS:

- Could the councillors who have not returned the signed front sheet of the agreed media policy document, which was sent to you in October 2017 all please do so asap.
- Declarations of interests are due for an update as e-mailed prior to the March meeting. The publication of these declarations is a legal requirement.
- Consent to use personal information (GDPR) letter issued with Aprils meeting pack – can councillors who have not yet completed, signed and returned please do so.

Thank you to everyone who has returned these documents to date.