



Fleetwood Town Council

Onward to a Better Future

The Minutes of the Fleetwood Festive Lights Committee 20th August 2018 at the North Euston Hotel Fleetwood

DRAFT

Present: Chairperson Christine Smith, Secretary Julie Dalton, Mary Stirzaker, Robert Brown, Emma Anderton, Jacqui Victor-Corrie, Dawn McCord

Item 531. Apologies for absence were accepted from: Paul Tilling, Michael Conn, Lorraine Beavers, Cheryl Raynor, Anne Brown, Marge Anderton, Craig Armstrong.

Item 532. To accept the Minutes of the Meeting 18th July 2018
Minutes accepted and signed

Item 533. To record pecuniary interests from Committee members (including their spouses, civil partners or partners) in any item to be discussed.
Committee duly noted

Item 534. To record other (Personal or Prejudicial) interests from Committee members in any item to be discussed. Members should state if they need to bar themselves from discussion and voting on any related matters.
Committee duly noted

Item 535. To note the current Festive Lights Budget statement

The Committee have requested that the Budget statement includes predictive expenses such as instalments due to be paid to Blachere with amounts and dates.

A review of the balance outstanding should be made by the Committee at the end of each year to determine whether it is feasible to enhance the lights and decorative displays in the town. Also to use the budget balance to cover for repairs, damage or vandalism.

The current Manager *Dave* Blackpool illuminations is to hopefully contact us regarding better solar lights for the street furniture.



Committee member Emma Anderton informed the Committee that she will approach the Deputy Leader of Blackpool Council dealing with tourism to advise the relevant person to contact with regards to the street lighting quote from Blackpool illuminations. The Committee agreed that we can only allow 4 weeks for a response if we are to consider the quote for a decision for installation for this years' switch on event. **Action Point Emma Anderton**

Item 536. To note the cancellation of the Summer Party fundraiser event (as per decision at the last meeting) Sue's Buffet to be approached to ask if the £50 deposit can be held on a retainer for potential use at any 2019 fundraiser event.

Julie Dalton has been in touch with Sue's Buffet and asked whether the deposit can be held by her for a fundraising event in 2019. Sue Stafford of Sue's Buffet said she would be happy to do that or if we arrange something in between to come back to her and she will sort it. This does not bind the Committee and another caterer can be arranged if necessary.

Item 537. To make a decision as to which illuminated tram to request for the Lantern Parade. Western Train Tram, Fisherman's Friend Boat or the Naval Frigate.

The Committee were unanimous in voting for the Western Train Tram. An invitation is required to be issued to the Mayor so that it can be noted in her diary of events. **Action Point Dawn Spooner**

Item 538. To make a decision as to the number of fundraiser events to be held in 2019.

Proposal: Race Night May 11th 2019, Quiz night September 2019, Christmas Ball November/December 2019. The Committee has booked the Bowling Club for the Race Night Saturday May 11th 2019 Quiz Night (date to be determined in September 2019) Christmas Ball (date to be determined November/December 2019)

Item 539. To approve the purchase from the Festive Lights Budget an additional special events insurance premium for the Festive Lights Lantern Parade and Switch On event of £98.00

The Committee approved the insurance of £98.00 to Zurich Insurance.

Item 540. To make a final decision on a date for the Christmas Ball either Friday 30th November or Saturday 1st December, to agree ticket price of £25 and to agree Twelve to cater.

The Parkside Suite is booked every Friday evening for tribute Christmas parties from November, so the Committee had no choice but to agree the date as Saturday 1st December. The Committee agreed the ticket price of £25 and Twelve to cater but have requested details of the menu which should include a vegetarian option. **Action Point Dawn Spooner**

The Committee also agreed that we again have 150 balloons for the raffle tickets and use last years' template for poster and tickets. The only amendment will be the date of the event. Raffle prizes will need to be sourced for this event.



Item 541. To make a decision to purchase a trophy for the Grand Quiz Night on Thursday 20th September. If agreed, a budget needs to be set and trophy details/inscription to be specified. A Committee member or Town Council officer to be requested to purchase as appropriate.

The Committee decided that there is still room on the trophy so a new trophy is not required for another few years. The trophy will be presented to the winning team on the night, a photo taken with the trophy. The trophy will then be sent to be engraved and then left in the Victoria Bar at the North Euston Hotel.

Committee members entered a team "the Bah Rum Buggars" last year. Christine Smith, Cheryl Raynor, Paul & Ann Brown, Emma Anderton (who will not be available for this year's quiz so another member would be required to make up a full team), and Terry Rogers. Confirmation is required of team members. **Action Point – Julie Dalton**

All Committee members are requested to bring raffle prizes. A maximum number of 12 prizes required.

Item 542. To agree Quiz Night Poster design

The Committee approved the Quiz poster which will be advertised on social media.

Item 543. To make a decision on the Shopkeeper competition. Whether to give a cash prize and if so, what amount? whether all shops should be approached by Committee members as to which shops want to take part, and whether the Mayor will judge the shops for the competition. (Legal note – cash, or other prizes bought from council (tax payer) funds cannot be approved at Committee level – any prize with a monetary value would have to be sponsored or donated by a third party)

The Committee decided it should be a Secret Santa Window competition. The winner will receive a rosette (to be designed by committee member Jacqui Victor Corrie) and given publicity on Fleetwood Town Council website **Action Point – Jacqui Victor Corrie**

Item 544. To make a decision on whatsapp group.

The Committee agreed this suggestion to allow all members access.

Action Point – Jacqui Victor Corrie and Michael Conn

Item 545. To discuss whether we can hire our own DJ (Adam Discoman) for the Christmas Ball

The feedback from last year's Christmas Ball was that people were not happy with the DJ and his lack of compering and communication. The Committee would like confirmation as to whether it would be the same DJ compering this year's Christmas Ball, does Fleetwood Football Club have their own DJ or a list of DJ's they use? Can the Committee source their own DJ? A response is required asap as DJ's will be taking on bookings for this time of year. **Action Point - Dawn Spooner**

Item 546. AOB.

The Committee were delighted with the good news that The Fleetwood Festive Lights has been nominated for this year's Asda Green Token proposal.

Asda have also given two dates for a Bucket Collection: Friday 5th October from 10.30am to 3.30pm and Saturday 8th December 2018 from 10.30am to 3.30pm. **The Committee agreed Friday 5th October** with Committee members Julie Dalton, Mary Stirzaker, Lorraine Beavers volunteering so far.



The Committee require clarification as to the procedure for the counting up of monies at the end of the day and the holding of monies prior to be being banked.

It was suggested about inviting the Willow Project Group to construct a lantern and join the Lantern Parade following their amazing poppy displays in the town **Action Point – Christine Smith**

Committee members Mary Stirzaker & Julie Dalton as Mrs Claus and elf to take sweetie explosions into school before half term on 26th October. Permission will be sought in the letters that will be sent to the schools inviting them to take part in the Lantern Parade.

Request to Elaine Tilling to make sweetie explosions **Action Point Mary Stirzaker.**

Item 547. To submit items for decision or discussion at the next meeting.

- Quiz Night update and raffle prize list from Committee members
- Update from Blachere and Blackpool illuminations regarding Pocket Park and street furniture quotes
- To decide a Rota for the Asda Bucket Collection Friday 5th October and confirmation as to the counting and holding of monies on the day.
- Invitations to ride the illuminated tram
- 7 Sweetie explosions for schools
- Whether Reindeer Run is taking part and should be included in letters to schools as last year.
- Flyer to schools for raffle participation for approval
- Letter to schools for approval
- Email to Nicola Hayton about performing at the Switch On
- To discuss a Summer Family Fun Day at the Sea Cadet Base in the to raise funds for the Festive Lights

Item 548. To agree venue, date and time of the next meeting: Monday 10th September 7pm at the North Euston Hotel