



Fleetwood Town Council

Onward to a Better Future

The Minutes of the Fleetwood Festive Lights Committee 10th September 2018 at the North Euston Hotel Fleetwood

DRAFT

Present: Chairperson Christine Smith, Secretary Julie Dalton, Robert Brown, Emma Anderton, Michael Conn, Anne Brown.

Item 549. Accepted Apologies for absence. Mary Stirzaker, Paul Tilling, Dawn McCord, Jacqui Victor-Corrie, Lorraine Beavers, Cheryl Raynor, Marge Anderton, Craig Armstrong

Item 550. To accept the Minutes of the Meeting 20th August 2018

Minutes accepted and signed, it was suggested that minutes be signed, scanned and emailed to the FTC clerk

Item 551. To record Disclosable Pecuniary interests from Committee members (including their spouses, civil partners or partners) in any item to be discussed.

Committee duly noted

Item 552. To record other (Personal or Prejudicial) interests from Committee members in any item to be discussed.

Committee duly noted.

Item 553. To note the current Festive Lights Budget statement including predicted expenditure.

The Committee were pleased with the budget balance.



Item 554. To decide the rota for the Asda Bucket Collection on Friday 5th October and counting and transfer of collection procedures.

Volunteers: Julie Dalton, Mary Stirzaker 10.30am to 1pm.

Lorraine Beavers and Michael Conn 1pm -3.30pm.

email will be sent to Committee members for confirmation of volunteers **Action Point – Julie Dalton**

Terry Rogers will collect the buckets at Asda at 3.30pm and lock them up securely at the office with security tags still in place. The following Monday the 2 council staff and a councillor will break the security tags and do an observed and signed for count. The amount collected will be e-mailed to the Committee. This procedure will ensure safe collecting and avoid committee members having to do a count at Asda or at a committee members' house for which you are not insured.

Item 555. Items for discussion

Quiz Night Update and raffle prize list from Committee members

15 teams signed up

Market traders a possible (to be confirmed) - **Action Point – Robert Brown**

Required for the night

Bar available with staff member in the Ballroom

Between 14 and 16 (6 seater tables) required for teams

1 table for Committee members not in teams. Cheryl Raynor (team scorer) Marge Anderton (raffle ticket seller), Mary Stirzaker, Dawn McCord, Craig Armstrong

1 table for raffle prizes

1 table for Martin Crane(Quizmaster)

PA system, Leader Board, cash bags and the form that needs to be completed and witnessed for the amount raised **Action Point – Terry Rogers**

Trophy and teams table cards **Action Point – Julie Dalton**

2 books of Raffle tickets - **Action Point – Emma Anderton on behalf of Marge Anderton**

Raffle prizes: - **Action Point – All members to bring raffle prize donations on the night**

Julie Dalton Bottle Prosecco,

Update from Blachere and Blackpool illuminations regarding Pocket Park and street furniture quotes.

The CDO has been back in touch with Blachere to remind them that she is keen to discuss costings for putting lights on the trees in the pocket park, unfortunately Lee has left the company but the CDO has been assured that his manager will be in touch to discuss. **Action Point – Dawn Spooner**

Invitations to ride the illuminated tram

Mayor and Mayoress, Wyre Youth Mayor Daniel Bittley

Keith & Sue Porter Fleetwood Museum, David Henderson (Leader of the ruling group), Alan and Michael Vincent, Cat Smith, Simon Bridge, Lynne Bowen, Roger Berry, Bryan Lyndop (Blackpool Transport Manager) **Action Point – Dawn Spooner**



7 sweetie explosions for schools

Elaine Tilling will be approached to make up 7 sweetie explosions. If confirmed, all costs incurred to be reimbursed on presentation of receipts. **Action Point – Julie Dalton.**

Whether Reindeer Run is taking place and should be included in the letters to schools as last year.

Paul Tilling has advised that there is not going to be a reindeer run this year but will do one next year.

Flyer to schools for raffle participation for approval.

Time 4.45pm for assembly at Fisherman's Walk inserted into the flyer. Committee members Mary Stirzaker & Julie Dalton as Mrs Claus and elf to take sweetie explosions into school before half term on 26th October if approved by the schools as requested in the letter inviting participation. **Action Point – Julie Dalton**

Letter to schools for approval

Time 4.45pm for assembly at Fisherman's Walk inserted. Letters to be posted out to schools **Action Point – Julie Dalton**

Email to Nicola Hayton about performing at the switch on

The Committee suggested that Nicola be asked to perform 2 songs (one suggestion Mariah Carey, "All I want for Christmas is You" and her latest single) **Action Point – Julie Dalton**

To discuss a Summer Family Fun Day at the Sea Cadet Base in the to raise funds for the Festive Lights

Paul Tilling has advised that he will do a summer event next year. Deferred for confirmation in 2019

Item 556. AOB

The Manager at the North Euston Hotel phoned Secretary Julie Dalton in the afternoon of the 10th September (the day of the meeting) to discuss a bar charge for the Quiz Night in the Ballroom. He advised that to have the bar open from 7pm -11pm the Festive Lights Committee would be charged £10 an hour. Total £40. The Committee were advised and reluctantly agreed as it was felt that there was no choice but to pay it.

Committee members Robert & Anne Brown said that Skye's Deli (Fleetwood Market) and The Dog Shop & Cats 2 donate the amount. The Committee would like to thank them both for this very kind offer.

The Committee agreed the ticket price of £25 and Twelve to cater but have requested details of the menu which should include a vegetarian option. Last year's poster to be updated with date and menu choices **Action Point Dawn Spooner**

Book Parkside DJ for Christmas Ball

Several local DJ's were approached but all of them already booked. They did ask if we would consider them for next year.

The Committee agreed that Fleetwood Town Football Club's D.J. should be booked for the Christmas Ball. **Action Point Dawn Spooner**



Panto characters performing at the Marine Hall to be invited to join in the parade. **Action Point Dawn Spooner**

Willow Garden Project Group require more information about joining the parade and making their own lanterns **Action Point – Christine Smith**

Invitation to the Carnival Retinue, Scouts, cubs and brownies to join the Parade **Action Point – Julie Dalton**

The Committee would like to know if there is anyone involved in the Homecoming Parade that might be available to join the parade.

Rotary Club to be asked for Santa and Santa's sleigh to be in the Parade and members to help with marshalling **Action Point – Julie Dalton**

Item 547. To submit items for decision or discussion at the next meeting.

- Feedback from Quiz Night
- A thank you card to be made for Quizmaster Martin Crane
- Christmas Ball updates, menu, poster, balloons, table masks, raffle prizes
- Risk Assessment confirmation
- Update on Lamp Post notices and road closures
- Sponsorship banners for Trees
- CCTV notices for trees
- Bucket collection at exit points on Switch On Night
- Itinerary for DJ for switch on night
- Update on rotary club, old boys band, carnival retinue and cub groups etc. Joining the parade

**Item 548. To agree venue, date and time of the next meeting
Thursday 4th October 7pm at the North Euston Hotel**