



Fleetwood Town Council

Onward to a Better Future

Minutes of the Town Council meeting on Tuesday 21st August 2018 at the North Euston Hotel Fleetwood 7 p.m.

2743 Opening of the meeting. Cllr Rogers opened the meeting and welcomed everyone.

Present were: Councillors Rogers, George, Anderton, Stirzaker, Barrowclough, Hewitt, Glasgow, Stuchfield, B Stephenson and E Stephenson.

The Clerk

11 Members of the Public

An officer and PCSO from Lancashire constabulary

2744 **Apologies for Absence** accepted from: Councillors Raynor and Tilling.

2745 **To record Disclosable Pecuniary Interests from members (including their spouses, civil partners or partners) in any item to be discussed.**

None declared

2746 **To record Other (Personal or Prejudicial) Interests from members in any item to be discussed.**

Councillors Anderton and Stirzaker declared a personal interest in item 2756 and will abstain from the debate and vote.

2747 **To accept the minutes of the meeting of 10 July 2018.**

Councillor Stirzaker noted that she abstained on item 2727 – the minutes were agreed with that item to be amended.

2748 **Adjournment to allow public participation (1).**

(i) Neighbourhood police team report

PC Boulton and Charlie (PCSO) attended the meeting on behalf of Sgt Harper and gave the following updates:

Councillors

T Rogers (Chairman) E. Anderton B. Glasgow M. Barrowclough (Vice Chairman) N. Stuchfield
M. Stirzaker P. Tilling B. Stephenson E. Stephenson R. Hewitt C. Raynor R. George



Shoplifting has escalated however a major offender has been prosecuted and given a 19-week custodial sentence. PC Finlayson has been working to upgrade the Shop watch scheme radios and associated hardware, and recruiting new retail businesses. It is planned to be operational before Christmas.

Reported incidents of ASB have been reducing as a direct result of the new direct phone line being introduced. There was an increase in incidents when the funfair was in the central carpark. The officers asked Councillors and Members of the public to share the **crimestoppers number 0800555111** and encourage people with any suspicions of criminal activity to report it, intelligence is central to success in prosecutions.

Officers will be increasing patrols in the evening at Martindale park in response to the 2x reported vandalism incidents.

Questions from Councillors and members of the public:

1. Police were asked about incidents at McDonalds and police response. Police stated that the Social Media reports were not reporting the full story, and that actually McDonalds staff or members of the public had not actually called the police.
2. Police were asked about the potential for increase in ASB with all the empty Regenda homes and upcoming demolition (surrounding residents were concerned). Police were aware of the concerns and once again asked for the public to call with any concerns or incidents.
3. Police were asked if there had been any significant incidents of bike theft. They responded no more than anywhere else, and figures are static. Like any crime, they need to be reported to be looked into.

2749 To reconvene the meeting

2750 To agree that the minutes record an accounting anomaly regarding the payment of grant aid to the Tram Sunday committee. The application amount was £2354.40. The amount transferred was £2354.

Noted and agreed – unanimous.

2751 To approve the 2018/19 Q1 income and expenditure report.

Approved, 9 for, 1 abstained. Cllr Hewitt requested a breakdown of the S137 expenditure, the clerk to e-mail the information.

2752 To approve the 2018/19 Q1 Bank reconciliation.

Approved – unanimous.



2753 To note the Q1 budget monitoring document.

Duly noted.

2754 To note the Festive Lights budget report – income and expenditure to date.

Duly noted – councillors requested the budget sheet also shows predicted expenditure for future committee meetings.

2755 To note the In-Bloom budget report – income and expenditure to date.

Duly noted

2756 To consider an application for grant aid from the Fleetwood Gym Community Foundation (enclosed). Deferred from 10th July for further information.

The award of £3000 was approved, 8 for 2 abstentions as declared at agenda item 2746.

2757 To consider an application for grant aid from the Fleetwood Rotary Club for the Fireworks Extravaganza.

The award of £3000 was approved, 9 for 1 abstention.

2758 To consider an application for grant aid from the old boys' band.

The award of £1950.00 was approved, 9 for 1 abstention.

2759 To approve the payment of the following invoices:

- Andrews signs – produce and fit plaque at Ash St - £43.80
- J W Fish – paint and FIB supplies £121.45
- The Rabbit Patch 12 months web hosting £148.80
- British Gas – Annual Care plan £150.19

Approved – unanimous.

2760 To note payments made prior to meeting in accordance with invoice terms:

- Insurance renewal payment £803.93 – increased from £718.28 in 2017 to take into account additional assets (poppy benches, planters, laptop, portable lighting).

Duly noted and approved (unanimous)

2761 To consider and approve the payment of Clerks travel expenses as part of the August salary payment as detailed.

Approved – unanimous.



- 2762 To consider and approve one of 2 quotes (varying heights and costs) obtained for 5 Christmas Trees from Barton Grange for Fleetwood Festive Lights. Three other local suppliers (Star Wash, Dobbies, Plant Place) have also been approached but have declined to quote as they are unable to supply, light AND install due to high PLI costs and failing domestic tree crops this year. Blachere can supply, but they go through Barton Grange as an agent and add commission.**
Council agreed to accept the second quote with the smaller tree at Ash St for safety reasons. Multi-coloured lights to be requested for the Marine Hall tree. 9 votes for, 1 against.
- 2763 To consider a proposal to formally approve Barton Grange as specialist Christmas Tree supplier for FTC under Financial Regulation 11.1 a (specialist services) until further notice, or if a local competitive supplier enters the market.**
Approved, 9 votes for, 1 against.
- 2764 To consider and approve a budget of no more than £225 for up to 9 tickets to attend the North West In bloom awards in November. The October meeting will be too late to seek approval as tickets will need to be reserved before then. Ticket allocation to be decided by the Chairman.**
Approved – unanimous.
- 2765 To consider a proposal for letters to be issued to Network Rail and Highways England by the Town Council on behalf of the Fleetwood Back on Track group, to seek clarification on issues relating to terms of licences, leases and line re-instatement. If agreed Cllr Stirzaker to provide the wording to the clerk and the letters to be copied to Cat Smith MP for information and follow.**
Approved – unanimous
- 2766 To consider the one-off expenditure, from the existing in-bloom budget of £150.00 for signage on the 5 boats sponsored by Fleetwood Town Council.**
The agenda item was presented by Cllr Stuchfield on behalf of Cllr Tilling and the in-bloom working group. Approved – unanimous.
- 2767 To consider and approve, with any agreed amendments the draft 2018 Newsletter.**
Approved – unanimous
- 2768 To consider and approve the quote from Link-Mag for design, print and distribution of the newsletter (approved as specialised provider on 10th July).**
Approved – unanimous



- 2769 To discuss and approve the purchase of an additional poppy bench with matching plaque to be placed in the rose garden at the Memorial Park. Permission has been granted by Wyre Council.**

Approved – unanimous – Cllr Hewitt thanked Wyre Cllrs Bridge and Henderson and Wyre staff who had helped in obtaining the permission.

Item amended by order of council on 2/10/18 (item 2790). To clarify that Cllr Hewitt at no time proposed the Rose garden as a location for the poppy bench – this was an initial proposal from Wyre Council officers and has since been altered.

- 2770 To consider approving the purchase of a new laptop for the CDO's use of up to £600 (including software) to match the spec of that purchased for the clerk's role (8 GB RAM and 2 TB memory).**

Approved – unanimous

- 2771 To approve the purchase of weed suppressant membrane and fixing stakes up to a budget of £200.00 inc. VAT from builders supplies North West/JW Fish/online to cover the vacant allotment plots.**

Approved, 9 for, 1 against.

- 2772 To consider and approve the purchase, up to a budget of up to £400 of a new wall mounted noticeboard for the Marsh Nature Park on the recommendation of the working group, to provide users with information on the marsh and council initiatives/events. 3 x quotes are supplied for information (enclosed) - there are no local providers. LCC have agreed to meet half of the cost as per our 50/50 funding agreement. If agreed a board suitable for the available wall mounting to be purchased.**

A councillor spoke against the expenditure as items such as this should be paid for by LCC. Council approved the purchase and expressed a preference for the example at page 63 of the pack at a cost of £256.80 inc VAT. 9 for 1 against.

- 2773 To consider and approve the purchase, up to a budget of up to £450 of an additional dog waste/litter bin for the Marsh Nature Park on the recommendation of the working group. 3 x quotes are supplied for information. LCC have agreed to meet half of the cost as per our 50/50 funding agreement.**

Approved, 9 for, 1 against.

- 2774 To consider and approve a budget of up to £100 to buy 200 FTC branded pens for publicity events through an online seller. The only company to quote locally was £223 for 300 pens. If approved the Clerk and to source and purchase on the recommendation of the working group.**

Cllr Anderton presented on behalf of Cllr Raynor and the Media Working Group.
Approved, 8 for, 2 against.



- 2775 To consider and approve the payment of joint membership of the PWRS and PWRT for Cllr Stuchfield (only 1 representative from FTC is permitted under PWRS constitution), to represent the Council at £30.**

Approved – unanimous

- 2776 To approve the receipt of the Regenda contribution to the 4 year junior swim and splashpad subsidy into the FTC business account, and for the Clerk to make the combined payment annually.**

Approved – unanimous

- 2777 To consider and approve the receipt of a grant aid award from “Awards For All” (if successful) following an application by Regenda to fund a Dementia Garden Project on the Memorial park (part of the 6 green spaces initiative). Regenda are unable to receive any successful grant monies directly as they are a commercial entity.**

Approved – unanimous

- 2778 To consider the Wyre Area Committee Terms of Reference (enclosed) and if appropriate, nominate an FTC representative(s) to attend. Deferred from 10th July. Councillors Stuchfield and Hewitt were duly nominated and approved.**

- 2779 Adjournment to allow public participation (2).**

An MOP suggested a sign be placed at the entrance to Jameson Rd (from Fleetwood Rd) to advertise the location of the Nature Park. He was advised there already was a brown sign.

Cllr Anderton mentioned that members of the mayoral party and herself would be doing a sponsored parachute jump for the Mayors charities (RNLI, Trinity and the Museum Trust) and asked those present to consider sponsorship.

Cllr George invited all present to attend an open day and fundraising event for the beach wheelchair initiative: 16th September, 12-4pm at the kite shop on Fleetwood beach.

- 2780 To Reconvene the meeting**

- 2781 To note planning applications considered by members and agree any action to be taken or response to the planning authority.**

Duly noted.

- 2782 To receive items for information and items for inclusion in the next agenda subject to full information being available. Members are reminded that no discussion or decision may be taken.**

An item regarding the beach wheelchair project will be put forward by Cllr George.



2783 To agree Accounts for Payment (including August and September staff salaries due to date of the next meeting)– see enclosed information sheet on page 1 of the meeting pack.

Approved – unanimous.

2784 To consider and resolve to exclude the public and press under the Public Bodies (Admissions to meetings) Act 1960 and the Data Protection Act 1999, to hear an item as confidential regarding the FTC allotments.

Approved – unanimous.

IN CONFIDENCE – PRESS AND PUBLIC EXCLUDED.

2785 To consider information relating to a breach in allotment policy and decide on a course of action accordingly.

Members considered the evidence provided, which included colour photographs of an allotment plot, and 2 letters which had been sent to the plot holder advising that they were in breach of the agreed council policy (which they were signatory to) on acceptable levels of cultivation. It was accepted that despite a reduction in plot size and the fact that the tenant already had a registered buddy, that no work had been done on the plot for a significant period of time, and the tenant was in clear breach of the policy.

Council agreed that a notice to quit be served to the tenant in accordance with the policy guidelines – Unanimous.

The next meeting will be on Tuesday 2 October at the North Euston Hotel at 7pm

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Cllr T Rogers
Chairman, Fleetwood Town Council



APPENDIX A – OFFICER AND WARD REPORTS

Cllr Hewitt (Mount ward)

A Thank You to Cllr Roger Berry who has signed posted me the way forward in relation to having CCTV cameras on Jameson Road

Permission to have Poppy bench in Memorial Park granted

Reported fly tipping

General case studies

Cllr George (Rossall Ward)

This month has been a busy one, along with helping with planting for in bloom, putting out poppies and litter picking the night before judging I have also been working on the beach wheelchairs project, by the time the meeting is started this evening I will have further information about some suppliers visiting and showing us the wheelchairs, I will be inviting all to this. I am really excited about this and am pleased to announce we are now able to begin the fund-raising. This will make Fleetwood more accessible and show that we are an inclusive town where we accommodate everyone.

I have also been working on healthy Fleetwood, attending numerous meetings and helping with the constitution. This section is almost complete.

in my own ward I have been reporting fly tipping and met with John from Wyre to discuss the problem. He has a number of plans and I am pleased to see that he is working hard for Fleetwood.

I attended Aldi to help with the public consultation on the marsh, I was unable to attend on the Sunday due to the rain (rain and wheelchairs don't mix, and I have not had a chance to get a Rain cover for the panel yet)

I attended the SLCC regional training seminar with Debra, it was a great day and I thoroughly enjoyed it and feel that the training has helped me in my role. (even though I left my purse in McDonalds so had to go all the way back the next day to collect it)

I have helped with a nuisance neighbour problem. And a confidential issue that took a few days to help with.

As you are aware I have been working on a campaign to get more/adequate drop kerbs in the town, so we can be properly accessible. This has taken a lot of time and numerous phone calls/meetings etc. I have had a small success with this as the drop kerb on the sunken car park has now been repaired, I am waiting for a meeting with LCC to discuss this



issue. I will not be stopping here, I will be working tirelessly to ensure the pavements are accessible to all.

I have attended a meeting at the library to discuss “crafter noons” where residents can come along and do some crafting, this is not specifically a craft group it is a group where people come together have a chat and a coffee, an outlet for some of our more isolated residents to feel secure within a group. The crafts are just there as a tool, if you are looking at an activity, you are more likely to chat as you do not have to look at the person you are talking to, studies show this has been a great success in other areas and I am honoured to be asked to be a part of it.

Cllr Stuchfield (Warren ward)

Planning Schedule

6 domestic build planning issues straight forward.

Wyre dock Development

No additional information

Fleetwood back on track

31st July 2018

Positive feedback from Britain in Bloom judges awaiting results late October 2018

Awaiting confirmation from Highways England for sleeper replacement

Joined up working needed from other interested parties regarding line reconnection and a firm commitment for transparency.

Next meeting 11th September 2018

Healthier Fleetwood

Partnership meeting Healthier Fleetwood 4th September 2018

Fleetwood in Bloom

11th and 12th July Placing poppies on St Peters’ and St Marys’

Boat planting at Westway with Cllr Terry Rogers, Cllr Paul Tilling, Cllr George and Simon from The Plant Place. A positive reception by residents and drivers going past. Recruited another FIB waterer.

Halite CLP update No update

Youth Provision

16th August 2018 Attended a youth strategy meeting along with Cllr Terry Rogers and CDO Dawn Spooner. To look at provision available currently and what needs to be added/created to Fleetwood for young people.

Avon Green Project - No update



Marsh working Group

9th August 2018 Attended public consultation for Fleetwood Marsh at Aldi Car Park with Jamie Shields (Regenda), Cllr Terry Rogers, Cllr Mary Stirzaker, CDO Dawn Spooner.

Community

10th July 2018 West View community Association met with Shaun MacNeil, Lisa Bennett Regenda, Cllr Cheryl Raynor to discuss a community café project, funding and process to be discussed over coming months.

15th July 2018 Mayoral 'pelt a politician' stand on Tram Sunday. I would like to thank the Tram Sunday organisers for a brilliant day packed with lots to see and do. Well done.

7th August 2018 Regenda Skip Tipping Day at Flakefleet with Cllr Terry Rogers, Cllr Mary Stirzaker

7th August 2018 presentation of grant cheque to the Sea Cadets with Cllr Emma Anderton.

Community Training No update

Regeneration

Next meeting 31st August.2018

Future Events.

6th July 2018 meeting North Euston with Cllr Raynor to discuss family events to run through Summer next year prize money donated generously for increasing footfall to our beautiful town. More details to follow.

Clerks Report

- Agenda and packs prepared for Full Council and Festive Lights meetings
- Dealt with several customer enquiries by phone, e-mail and in person at the office.
- Paid invoices and banked receipts.
- Routine Facebook and Website updates carried out.
- Screening of retained documents for GDPR compliance completed and confidential waste collected by Veolia – certificate provided.
- Supported CDO with in-bloom infrastructure and planting, including poppies on roundabout and church railings.
- Obtained Main Council and special events insurance (Festive Lights switch on) for approval by full council/committee.
- Completed external audit stage of annual financial return and notice posted online and in noticeboards.



- Completed first quarter (2018-2019) financial report, bank reconciliation and budget monitoring report (Agenda item for 21/8/18).
- Attended Tram Sunday Civic parade and reception in official capacity as clerk.
- Attended Media Working Group meeting. Completed co-ordination of 2018 Newsletter with working group – for approval by full council on 21 Aug.
- Attended community litter pick before in-bloom judging.
- Attended Festive lights meeting
- Started seeking quotes for cleaning services for office cleaning.