



Fleetwood Town Council

Onward to a Better Future

The Minutes of the Fleetwood Festive Lights Committee extraordinary meeting 05 November 2018 at the North Euston Hotel Fleetwood

DRAFT

Item 591. Apologies for absence.

Accepted from Marge Anderton, Anne Brown, Lorraine Beavers, Cheryl Raynor, Paul Tilling, Dawn McCord,

Item 592. To record Disclosable Pecuniary interests from Committee members (including their spouses, civil partners or partners) in any item to be discussed.

Committee duly noted

Item 593. To record other (Personal or Prejudicial) interests from Committee members in any item to be discussed.

Committee member Emma Anderton declared that she was a volunteer Trustee of the Fleetwood Fielden Charity which owns the Pocket Park and would not be voting on this item. Cllr Anderton advised the Committee that the members of the Fielden Trust were in favour of the Pocket Park being illuminated.

Item 594. To consider information enclosed regarding a quote originally received from Richard Ryan for illuminating the Pocket Park, associated correspondence and the subsequent invoice which is for a different amount. The original quote stated "inclusive" and this was understood to include VAT. The official invoice had added VAT. Committee members are asked to decide:

1. Whether to accept the revised costing (with the additional VAT) and instruct work to go ahead and the clerk to pay.

2. Whether to advise the provider to cancel the work on the grounds that the Committee were misled as to the cost in the original quote.



Clerks note: it is a legal requirement for any tradesperson to state the VAT position (inclusive or exclusive) clearly on providing a quote

The Committee were advised that all financial transactions are audited. Any item with regard works to be carried out or purchases to be made, should be directed to the Town Council Clerk for advice before any decisions are taken

Committee member Cllr Stirzaker informed the Committee that Robert Ryan works for kd decoratives a subsidiary of Blachere. He was asked to check out the Pocket Park and provide a quote for the 8 trees. One tree was too small and so the figure would be to put lights on the 7 trees. He wrote down a quote of £2180 with the words inclusive, this was taken to mean inclusive of VAT. Robert Ryan actually meant the inclusive meant for cabling, wiring etc. This is where the misunderstanding arose and why the Committee are now being asked to consider the revised quote of £2616.00 to include VAT which would be recoverable and would still be less than Blachere had quoted for illuminating just one tree.

Robert Ryan had advised that the lights can be put on a switch which could be turned off and there would be no need to remove them after the Christmas period. The lights come with a 2 year warranty. The Committee said this would need to be confirmed in writing before the Full Town Council meeting on 13th November so that a decision could be made as to whether to allow for the Park to remain illuminated throughout the year

The Committee members took a vote (with the one abstention as mentioned above). The vote was unanimous to action as at point 1 above, to accept the revised quote of £2616.00 and for the clerk to instruct the work to go ahead.

Signed:

Chairman Festive Lights committee