



# Fleetwood Town Council

Onward to a Better Future

## THE MINUTES OF THE MEETING OF THE FLEETWOOD FESTIVE LIGHTS COMMITTEE

HELD ON 27<sup>TH</sup> FEBRUARY 2019 AT THE NORTH  
EUSTON HOTEL FLEETWOOD

# DRAFT

**Present:** Chairperson Cheryl Raynor in the absence of Christine Smith, Secretary Julie Dalton, Robert Brown, Anne Brown, Lorraine Beavers, Craig Armstrong, Jacqui Victor-Corrie

**Item 625. Apologies for absence.**

Accepted from: Christine Smith, Marge Anderton, Mary Stirzaker, Michael Conn, Dawn McCord, Emma Anderton.

Paul Tilling has resigned from the Festive Lights Committee due to his other commitments.

**Item 626. To accept the Minutes of the Meeting 8th January 2019**

Minutes accepted and signed.

**Item 627. To record Disclosable Pecuniary interests from Committee members (including their spouses, civil partners or partners) in any item to be discussed. Committee members MUST NOT make representations or vote on the matter therein**

Committee duly noted

**Item 628. To record other (Personal or Prejudicial) interests from Committee members in any item to be discussed. Members should state if they need to bar themselves from discussion and voting on any related matters.**

Committee duly noted

**Item 629. Standing Guidance for Committee Members. The Committee Chairman reminds all members to take note of the standing guidance.**

Committee duly noted



**Item 630. To note the current Festive Lights Budget statement now including predicted expenditure.** Balance £30,598.55. The Committee were pleased to note that we have a healthy budget.

**Item 631. To make a decision on the date of the Christmas Ball, the booking of a DJ and the catering requirements**

Dependant on the July fixtures, the Committee would like to provisionally book either Saturday 30<sup>th</sup> November or 7<sup>th</sup> December. It was agreed to book DJ Krazy Karl for this year's event. Menus and prices will be required from Twelve restaurant from which the Committee will choose the preferred 3 course meal option. Anyone who buys an item at the auction should receive a signed and dated receipt.

**Item 632. To make a decision on the date, location and activities for the proposed Summer Family Fun day.**

The Committee took the decision to not go ahead with the Family Fun Day. The Race Night takes place in May and it was thought that another fundraiser in the summer was not necessary.

**Item 633. To make a decision on the number of trees to be decorated at Fisherman's Walk and give instructions on obtaining quotes to carry out the work(legally required as the cost will be over £300).**

Committee member Craig Armstrong confirmed that there are 10 trees in total at Fisherman's Walk, 5 on either side of the tram stop and 3 lamp posts in the area. Cllr. Lorraine Beavers sent an email to Richard Williams at Blackpool Illuminations asking if he was able to attend our meeting on the 27<sup>th</sup> February. He replied to Lorraine that he would be away on the 27<sup>th</sup> February but would be available to attend a meeting with the Committee to discuss our requirements on a date after the 12<sup>th</sup> March. The Committee suggested that an email should be sent to Richard to ask if he would be available to meet Committee members on Tuesday 19<sup>th</sup> March 6pm at the clock tower Fisherman's Walk to show him the trees in question and ask for a quote. **Action Point – Julie Dalton**

Our contract with Blachere ends this year so it was also suggested that we ask Richard Williams for a quote for decorating the Mount Pavilion as it was in the 1930's and to obtain a quote to light the trees in the Pocket Park as was done last year. It was further suggested that we discuss with Richard the possibility of hiring any of their disused illuminations with a Christmas theme for the lamp posts down Lord Street and North Albert Street for 2020.

If Richard agrees then the Committee will be informed that an additional meeting to discuss these issues only, will be arranged for Tuesday 19<sup>th</sup> March if Richard confirms that the date and time is acceptable. **Action Point – Julie Dalton**

Cllr. Lorraine Beavers sent an email to Cllr Gillian Campbell asking for information as to where Blackpool obtained their Christmas Tree. Gillian passed the email to Richard Williams at Blackpool Illuminations to respond. This can also be discussed with Richard at our meeting with him.



**Item 634. To decide on date to attend Asda for the green token cheque presentation and nominate which committee members will attend.**

- \*Monday 4<sup>th</sup> March
- \*Tuesday 5<sup>th</sup> March

The following Committee members will be available on Monday 4<sup>th</sup> March at 2pm for the cheque presentation that will take place at Asda. Julie Dalton, Mary Stirzaker, Cheryl Raynor, Lorraine Beavers and Craig Armstrong

**Item 635. To receive updates/discuss**

**Race Night and sourcing raffle prizes/ publicity/ catering, etc.**

The Bowling Club is booked for Saturday 11<sup>th</sup> May starting at 7pm. Committee Members are asked to source raffle prizes. Sue's Buffets are catering but the Committee needs to confirm which of her 3 buffet menus we will choose for the evening. To be discussed on production of menus at the next meeting **Action Point – Julie Dalton**

The same poster as last year will be used with new date advised. The posters to be printed at the Town Council Office. Printing of Programmes and tickets to be printed by Hesketh Press **Action Point – Robert Brown**

Tickets will be allocated to committee members to sell for the event for £10. **Action Point – Jacqui Victor-Corrie**

Publicity to be arranged on social media.

**Update From LCC regarding responsibility for the lamp post issues on Lord Street**

On 21<sup>st</sup> January Cllr Lorraine Beavers emailed LCC. Highways regarding the lamp post issues outside Home Bakery and St Peters Church that the seals were leaking on the Lampposts, water was getting in and tripping the electric's causing the illuminations to fail but not the lamppost light! A further email from Terry Rogers Chairman of Fleetwood Town Council advised: When the installation team came to fix the two lampposts, water had ingressed into the inside of the post which tripped the breakers installed by Blachere 12 months ago. The problem is that water is getting inside the electrical area either through the inspection plates or from the top of the post therefore Blachere equipment was not at fault .

LCC was asked to do a full inspection of the post to see how water has found its way inside the base, the fitter did say the plates were worn and loose so every time we had a downpour they tripped .

The response from Barrie Stoddard Senior Engineer Street Lighting for LCC:

*“The problem has been identified and water ingress is being caused by shrinkage of sealant at the commando socket. I would expect the necessary repairs to be made by your festive lighting contractor”.*

A further email dated 7<sup>th</sup> February from Terry Rogers to Barry Stoddard was that he would contact Blachere to advise them of the findings of Lancashire County Council Highways.

**Action Point - Terry Rogers**



### **From Wyre Council regarding Marine Hall Tree and re-siting of the Ash Street tree. Quotes for living tree at Ash Street.**

Cllr Emma Anderton emailed Wyre Council regarding the lights in the footpath in Marine Hall Gardens. Gary Payne emailed Carl Green Head of Engineering Services asking: is there a problem with the lights in the footpath at Marine Hall Gardens that is causing an outage which affects the connection paid for by Fleetwood Town Council for the Christmas tree lights?

Carl Green responded 15<sup>th</sup> January 2019 as follows:

*“There appears to be a fault on the Fleetwood Town Council connection (which feeds off one of the Marine Hall Gardens lighting columns) to the tree which results in tripping of the electrics on the footpath lighting. The issue has resulted due to the Christmas tree lights allowing water to ingress and blowing. The issue is therefore for Fleetwood Town’s electrician to resolve / rewiring / sealing of the Christmas tree lights. All the lighting has been inspected and renewed this year. On the lighting inspection on 18 Dec. the lighting was noted as having tripped and was subsequently reset and was working. A further check on the lighting will be made this week”*

Gary Payne emailed Carl’s comments to Cllr Emma Anderton and suggested that during the summer months when the weather is good that the electrician used by the Festive Lights Committee contacts (Carl) and arrangements should be made for the site to be visited and any necessary works completed.

### **Quotes for living tree at Ash Street**

Committee member Julie Dalton emailed Terry Rogers to ask about the pine trees that are to be cut down in phase 2 of the Mount renovations. Could 5 of the trees be recycled and used as our Christmas Trees in the town. The response from Terry was that it would not be cost effective to use these trees from the Mount due to the root system, if these trees were re sited the root system would not fit in any areas we use currently and the size of the trees on the Mount exceed 25 to 30 feet in some cases . He was present at the consultation of the proposed works on the Mount with Wyre and one of the reasons given for removal of the trees was condition and size.

The Committee would like quotes to be obtained for the different sizes of 5 living trees and whether it would be a cost effective alternative to purchasing trees from Barton Grange our current supplier **Action Point – Dawn Spooner**

### **Blackpool Council’s purchase of trees from Barton Grange**

To be discussed with Richard Williams of Blackpool Illuminations at the yet to be determined additional meeting



### **Renovations for the Mount Phase 2**

Wyre Council have advised that work will start in September. The Committee were concerned that if the work is not completed by November then it will impact on lighting up the Mount Pavilion. An email will be sent to Wyre Council requesting a date that the renovations of the Mount will likely to be completed . **Action Point – Lorraine Beavers**

### **Marine Hall booking for Switch On Night**

The date will be Saturday 16<sup>th</sup> November. When booking the following stipulations are required:

- The barriers to be open
- There should be no catering trolley allowed on the stage.
- The foyer should be open for access to toilets.

**Action Point- Dawn Spooner**

### **Business and shops advertising on illuminated signs on the lamp posts**

Further investigations required as to whether reflective Christmas themed signs can be purchased and then sold to businesses for advertising purposes. **Action Point- Cheryl Raynor**  
Also whether a number of businesses can advertise on one banner rather than one business per banner.

### **To discuss setting a 2019 schedule of meeting dates for the Committee**

The Committee did not feel it was feasible to determine meeting dates for the year as members have many commitments that cannot be determined in advance.

### **Item 636. AOB**

The Carnival Committee are holding a fundraiser Quiz night on Friday 29<sup>th</sup> March and have asked if the Festive Lights Committee would like to enter a team. None of the members present at the meeting were forthcoming. If any other committee members are interested in putting in a team they should email Julie Dalton

Fleetwood Day 6<sup>th</sup> May Euston Park: The Festive Lights Committee are not required to attend but can participate on an individual basis.

### **Item 637. Items for discussion at the next meeting**

- Update from Terry Rogers regarding a response from Blachere relating to the two lamp posts that Lancashire County Council Highways identified as having shrinkage of sealant at the commando socket
- Updates regarding Race Night
- Updates regarding the meeting with Richard Williams from Blackpool Illuminations



**Item 638. To agree date and time of next meeting.**

Exceptional Additional meeting with Richard Williams of Blackpool Illuminations (to discuss our requirements for lights, trees and displays only) to be advised to the Committee when confirmed.

The next regular meeting will be Wednesday 27<sup>th</sup> March 2019 7pm in the Residents Lounge at the North Euston Hotel