You are summoned to attend a meeting of the Town Council and the Annual Town Meeting on Tuesday 16th April 2019 At The North Euston Hotel, Fleetwood at 7.00 p.m.

AGENDA

2895 Opening of the meeting and chairman’s statement (chairman).

2896 To accept Apologies for Absence.

2897 To record Disclosable Pecuniary Interests from members (including their spouses, civil partners or partners) in any item to be discussed. Councillors MUST NOT make representations or vote on the matter therein.

2898 To record Other (Personal or Prejudicial) Interests from members in any item to be discussed. Councillors should state if they need to bar themselves from discussion and voting on any related matters.

2899 To accept the minutes of the meetings of 5th March (enclosed)

2900 Adjournment for Public Participation (1)

- Neighbourhood police team report

2901 To re-convene the meeting

2902 To approve the 2018-19 Quarter 4 and end of year (to 31/3/19) financial statement (enclosed) – clerk

2903 To approve the end of year (to 31 March 2019) Bank reconciliation statement (enclosed) – clerk.

2904 To note the end of year budget monitoring document (enclosed) and the budget allocation for 2019/20 based on the precept - clerk
2905 To approve section 1 (annual governance statement) of the annual governance and accounting return for 2018/2019. Internal audit was successfully completed on 3/4/19 (enclosed) – clerk.

2906 To approve section 2 (accounting statements) of the annual governance and accounting return for 2018/2019. Internal audit was successfully completed on 3/4/19 (enclosed) – clerk.

2907 To approve the payment of the following invoices and subscription costs by Bank Transfer or debit card (enclosed):

- Visit Fleetwood – Annual advertising (Rabbit Patch) £624.00
- Builders supplies (West Coast) for FIB compost/topsoil (FIB budget) £554.34
- Builders supplies (West Coast) for FIB compost/topsoil (FIB budget) £354.96
- Stationery 4 Less (paper and stationery supplies) £20.95
- Barton Grange for 5 x Christmas Trees (includes £900 discount as per earlier e-mail) £7236.00
- SLCC annual membership £175.00
- NALC/LALC annual subscription £2181.71
- C-a-solutions – Internal audit invoice £126.00

2908 To approve payment (by Bank Transfer) of £66,000.00 to the Fleetwood Museum Trust for the 2019/20 running costs as awarded by the council. Clerk

2909 To consider the Active Lancashire Business Proposal: ‘Working Together Better in Fleetwood’ and the associated funding bid of £6545 (enclosed). Cllr Stuchfield


2911 To approve the purchase of autumn/winter/spring flowering bulbs to provide year-round town centre colour in the new Lord St planters. This will meet a request by Wyre Council that in exchange for allowing the planters to remain in situ, additional planting is carried out. Up to £500.00 to come from the existing In-bloom budget. Cllr Rogers on behalf of the In-Bloom Group.

2912 To consider a proposal from the Fleetwood Museum Trust regarding the first year precept amount held in reserve (enclosed). Cllr M Barrowclough.

2913 To consider a grant aid application from Fleetwood Festival of Transport (enclosed).

2914 To consider approving the purchase of the 11th Edition of Arnold Baker at the cost of £110.99. The enclosed e-mail details the new content. Clerk

2915 To accept the current Schedule of assets (enclosed) as per annual review of key documents. Clerk
To accept the revised risk management plan (enclosed) as per annual review of key documents. Updates have been made to the insurance summary. **Clerk**

To accept the revised risk management register (enclosed) as per annual review of key documents. Changes marked by *** and to be clarified by the clerk. **Clerk**

To consider and approve the booking of an initial 6 places on the new councillors’ course, and one place on the Chairmanship workshop at the cost of 6x £63 and 1x£25, total £403, to come out of the existing training budget (course details and dates enclosed). There will be a new chairman and six new members based on the early non-contested election results. **Clerk**

To consider and approve the purchase of 14 copies of the 2019 good councillors guide (one for each councillor and a office copy). The few copies held by current members and in the office are out of date. The enclosed information from LALC estimates a cost of approximately £63.00 Inc. postage. **Clerk**

To approve the re-imbursement to the CDO of £7.97 spend on refreshments for the In-Bloom alleyway residents meeting held on 10th April at Emmanuel church by the In-Bloom Group. To be paid from the In-Bloom budget(receipt enclosed). **Cllr George on behalf of the In-Bloom group.**

To nominate and approve up to 2 FTC councillors to join the Festive Lights Committee following the resignation of Cllrs Tilling and Conn, in the interim prior to the Parish meeting in May. **Cllr Stirzaker**

Adjournment for Public Participation (2).

To reconvene the meeting

To note planning applications considered by members and agree any action to be taken or response to the planning authority (enclosed).

To receive items for information and items for inclusion in the next agenda subject to full information being available. Members are reminded that no discussion or decision may be taken.

To agree Accounts for Payment (Including April salaries). See information sheet on page 1 of the meeting pack.

Chairman’s closing statement, vote of thanks, and closure of the meeting

The first meeting of the newly elected council, which includes the annual Parish meeting (or AGM) will take place on Tuesday 14th May at 7pm at the North Euston Hotel.

Under the Local Government Act 1972 ss15, the outgoing chairman Mr Terry Rogers will preside over the first order of business which will be the election of a
new chairman. In the case of an equal vote on any nominations Mr Rogers has the right of a casting vote. Once a new chairman is duly elected Mr Rogers will retire from the meeting and all remaining business will be managed by the new chairman.

The 2019 meeting schedule can be found on the Website and council noticeboards. All members of the public and press are welcome to attend.

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Debra Thornton
Clerk to Fleetwood Town Council