



# Fleetwood Town Council

Onward to a Better Future

## Minutes of the Annual Parish Meeting (AGM) of the Town Council on Tuesday 14 May 2019 Held at the North Euston Hotel Fleetwood 7 p.m.

**DRAFT**

**Present:** Mr T Rogers (item 2929 only)

Councillors Stirzaker, Blair, Crawford, Smith, Beavers, George, Conn, Campbell,  
Raynor, Cunningham, Armstrong

The Clerk – Debra Thornton

3 Members of the Public

Sgt Harper and PC McClaren – Neighbourhood policing team

**2928 Opening of the meeting.**

Mr Rogers opened the meeting as the outgoing chairman, welcomed everyone and wished the new council all the best for the future.

**2929 To elect a Chairman of the Council. (Presided over by Mr Terry Rogers).**

Cllr Mary Stirzaker was proposed as Chairman by Cllr George and seconded by Cllr Campbell. No other nominations were made. A show of hands was requested and Cllr Stirzaker was confirmed as Chairman by unanimous vote.

**2930** A brief adjournment took place to receive the Chairman's declaration of acceptance of office and provide information. Cllr Stirzaker then took the seat as Chairman and gave a vote of thanks to Mr Rogers.

**2931 To elect a Vice-Chairman of the Council.**

2 candidates were nominated and seconded: Cllr Conn and Cllr Raynor. Cllr Raynor received 5 votes, councillor Conn received 4 votes and there were two abstentions. Accordingly, Cllr Raynor is elected as the Vice-Chairman.

**2932 Apologies for Absence.**

Accepted from Cllrs Shewan and Stephenson

**Councillors**

M. Stirzaker   B. Stephenson   C. Raynor   R. George   M Conn   L. Beavers   C. Armstrong   R. Shewan  
N. Campbell   R. Cunningham   C. Smith   M. Blair   B. Crawford



**2933 To record Disclosable Pecuniary Interests from members (including their spouses, civil partners or partners) in any item to be discussed. Councillors MUST NOT make representations or vote on the matter therein.**

None declared.

**2934 To record Other (Personal or Prejudicial) Interests from members in any item to be discussed. Councillors should state if they need to bar themselves from discussion and voting on any related matters.**

None declared.

**2935 To accept the minutes of the meetings of 16 April 2019.**

Accepted with one amendment to item 2910 – the decision was not unanimous – Cllr George abstained.

**2936 To appoint representatives to outside bodies.**

All nominees were proposed and seconded, and appointed as follows:

- a) **Wyre Area Committee x1** Cllr Crawford
- b) **Planning Ambassador – x1** Cllr Shewan (put himself forward in his absence)
- c) **Rotary Fireworks Committee x1** Cllr Blair
- d) **Fleetwood back on track** Cllr Raynor
- e) **Shop Watch representatives x2** Cllrs Raynor and George
- f) **Healthier Fleetwood Trustee x1** Cllr Conn

**2937 To appoint representatives to Fleetwood Town Council committees and sub-committees.**

All nominees were proposed and seconded, and appointed as follows:

- a) **Office Committee x3** Resolution to disband approved - unanimous
- b) **Review Panel x2** Resolution to disband approved - unanimous
- c) **Grievance Panel x4** Cllrs Smith, Campbell, Cunningham and Armstrong
- d) **Grievance Appeal Panel x4** Cllrs Beavers, Conn, Blair and Crawford
- e) **Festive Lights Committee x4** Cllrs Raynor, Armstrong, Beavers, Smith, Campbell, Stirzaker.

**2938 To appoint representatives to Fleetwood Town Council working parties (numbers are suggested minimums).**

All nominees were proposed and seconded, and appointed as follows:

- a) **Employment Working Party x3** Cllrs Stirzaker, Smith, Raynor, Crawford, Beavers
- b) **Media Working Party x3** Cllrs Campbell, Stirzaker, Raynor, Armstrong.
- c) **Health Working Party x2** Cllrs George and Conn.



- d) **Precept Working Party.** Cllrs Stirzaker, Cunningham, Armstrong, Crawford, Beavers and Conn.
- e) **Fleetwood in Bloom x4** Cllrs George, Blair, Conn, Cunningham, Raynor, Crawford.
- f) **Team Fleetwood x 3** Resolution to disband approved - unanimous
- g) **Fleetwood Marsh Nature Park x4** Cllrs Crawford, Armstrong, Cunningham, Blair.

**2939 To appoint a minimum of three signatories to the council's bank accounts for payment purposes. The signatories must be able to attend the council office the day after a meeting, and on average once a week to authorise Bank Transfers, Debit Card payments and cheque payments (rarely) as appropriate. Signatories will be required to provide photo ID and proof of address (passport, driving licence, utility bill) to be recorded as a mandated signatory on the accounts.**

Councillors Stirzaker, Raynor and Cunningham were duly proposed, seconded and approved as signatories to the council's accounts.

**2940 Adjournment to allow public participation (1).**

(i) Neighbourhood police team report

Sgt Harper and PC McClaren attended to give the following report:

There have been no significant patterns of crime this month although there have been some incidents including ASB at the Boating lake and Marine Hall. The team are working on alternatives to engage the offenders. There have been changes in Police resources but more concentration on increasing engagement with the community and working towards strategies for coping with the summer events season.

Cllr George advised that there has been damage to shelters at the Mount and the phone box on London St. Sgt Harper said she would look into it.

Mr Rogers mentioned that his name was on the Shopwatch radio licence and asked for it to be removed and replaced with the new Chairmans details. **Clerk to action.**

A member of the public gave feedback on the events of Fleetwood Day on 6<sup>th</sup> May and advise a report would be submitted in a few weeks – it looks like the event came in slightly under budget.

**2941 The meeting was reconvened.**

**2942 To approve the payment of the following invoices:**

- Revised SLCC subscription, recalculated from clerk's salary details £196.00
  - JW Fish (In-Bloom supplies) £46.96
  - JW Fish (In Bloom supplies) £83.78
  - Lexis Nexis – Book order (purchase approved 16/4) £110.99
  - Builder Supplies (West Coast) Raft Race supplies (approved 16/4) £172.80
- All payments were approved – Unanimous.



- 2943 To note the budget monitoring document for 2019/20 (enclosed) and consider a proposal to return the £4174.97 from last years reclaimed VAT (main-budget portion) to the Grant aid and communities' budget.**

The budget monitoring document was noted and approval given to add the VAT reclaimed amount to the community's budget – Unanimous.

- 2944 To consider a resolution to renew the General Power of Competence for the Town Council.**

Renewal was approved by unanimous vote.

- 2945 To re-consider the Active Lancashire Business Proposal: 'Working Together Better in Fleetwood' and the associated funding bid of £6545 (enclosed). Decision deferred from 16<sup>th</sup> April for further financial, and match funding information and a completed grant aid form. Letter of support also enclosed from former councillor N. Stuchfield.**

Members debated various aspects of the application and expressed reservations/concerns about the amount required for coaching and the application of a small charge for some activities. They also noted the amount granted by Wyre Council in support of the programme.

A vote was taken on the proposal as it stood: For: 0, Against: 11.

An alternative proposal from Cllr Raynor to award a reduced amount of £3500 was seconded, and voted on as follows: For: 8, Against: 1, Abstentions: 2. Accordingly a grant aid award of £3500 will be made to active Lancashire.

- 2946 To consider a grant aid application from the friends of Fleetwood Library.**

Approved - Unanimous

- 2947 To consider a discounted quote from the council's regular decorator (Financial Regulation 11.1(a) iv) for repair to rear garden wall and building surfaces at 122 Poulton Rd (quote and photos enclosed).**

Members expressed concerns regarding faulty workmanship, however the clerk advised that the same painting done on the main building was sound, and the retailer of the paint had checked the work and confirmed neither the paint nor its application were at fault. The work was approved: For: 10, Against:1, Abstentions: 1.

- 2948 To consider the purchase of railing troughs from the *In-Bloom budget*, up to a maximum amount of £250 to allow for changes to online pricing, to replace a number of damaged/cracked troughs (originally purchased 2015). The enclosed quotes are from the only suppliers found that can match the current designs.**

Approved – unanimous.

- 2949 To confirm which councillors require business cards and to authorise the clerk to order from the existing approved supplier (Panther Press).**

Nine councillors have requested business cards, the cost for 200 each is approximately £26. Authorisation was given to order the cards – Unanimous.



**2950 Adjournment to allow public participation (2).**

No further questions or comments were raised by members of the public.

**2951 To Reconvene the meeting. *Chairman***

**2952 To note planning applications considered by members and agree any action to be taken or response to the planning authority (enclosed).**

Noted – Cllr Armstrong expressed a hope that the cladding was up to standard.

**2953 To receive items for information and items for inclusion in the next agenda subject to full information being available. Members are reminded that no discussion or decision may be taken.**

- Cllr Crawford – an item regarding the transport report e-mailed to all members on 15<sup>th</sup> May
- Cllr George – an item regarding a disability champion for FTC
- Cllr Raynor – an item regarding bringing the Beach Wheelchairs project under the wing of the council.

**2954 To agree Accounts for Payment, including May salaries– see enclosed information sheet at page 1.**

Accounts and salary payments approved - unanimous

**The next meeting will be on Tuesday 25<sup>th</sup> June at the North Euston Hotel at 7pm**

**The meeting closed at 8.29pm**

.....  
Mary Stirzaker  
Chairman Fleetwood Town Council



### **CLERK'S REPORT - 14 May 2019**

- Agenda and packs prepared for Full Council and 1x Festive Lights meetings
- Dealt with several customer enquiries by phone, e-mail and in person at the office.
- Paid invoices and banked receipts - multiple transactions and receipts.
- Banked Fundraiser amounts from Festive Lights race night. Funds raised = £1403.96 after costs.
- Routine Noticeboard, Facebook and Website updates and responses carried out.
- Carried out all legal notices, announcements and actions required for May Local elections.
- Made up induction packs for all newly elected councillors. New noticeboard announcements prepared and in the process of updating the website.
- Training places for new councillors booked with LALC (Lancashire Association of Local Councils) Training group. Awaiting confirmation of training dates as they are scheduling extra courses due to demand following elections.
- Ordered advance copies of the 2019 Good Councillors guide – will be distributed to all members on receipt.
- Supporting CDO with In-Bloom activity – planting now started and scheduled for completion by the end of May.